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Dear Allergy Provider,

One of your patients has requested to continue their Allergy Immunotherapy at Seton Hall University's Health Services clinic while they are away at school. Our goal is to work with you to provide these injections in the safest way possible.

As you are aware, each allergy provider uses their own forms for documenting administration of allergy injections. To maximize patient safety, we utilize a standardized **Allergy Immunotherapy Order Form** which must be completed by your office before we administer any injections.

This form will serve as the order for our nurses to provide allergy services for your patient. Please complete a form for each allergen or vial. A sample completed form is attached for guidance. Feel free to contact our office if you have any questions.

We ask that you do not return the form with "see attached" which would refer us to the same allergy serum order form you currently use.

For your patient to receive allergy immunotherapy at Seton Hall University Health Services, please note the following:

- Initial allergy injections must be performed at your office
- The Allergy Immunotherapy Order Form must be provided to our office PRIOR to your patient receiving injections
- Each vial must be labeled with patient's name, date of birth, contents of vial, dilution/strength and expiration date
- We reserve the right to deny allergy immunotherapy administration due to overly complex allergist orders, previous systemic reactions and/or past medical history
- We are equipped to provide Basic Life Support and administer IM emergency medications in case of systemic reactions. EMS services are located nearby.

Thank you in advance for your assistance! We look forward to helping your patient continue their treatment plan while they are at Seton Hall University.

