

VOLUNTEER AGREEMENT

SECTION 1. VOLUNTEER INFORMATION

LAST NAME:

FIRST
NAME:

HOME STREET
ADDRESS:

CITY:

STATE:

EMAIL:

PHONE #:

EMERGENCY CONTACT NAME:

EMERGENCY CONTACT PHONE:

In order to be authorized for a volunteer assignment, you understand and agree that:

- I understand and shall comply with the terms of the Seton Hall University Volunteer Policy, which may be accessed at this website: <https://www.shu.edu/policies/volunteer-policy.cfm>
- I am 18 years of age or older, except for University students who seek to serve as volunteers.
- I am required to comply with all University Policies and Procedures.
- I am required to complete mandatory compliance training, University training on Title IX, sexual misconduct, sexual harassment, discrimination, retaliation and the duty to report suspected child abuse, as scheduled and directed by the University, and complete all required certifications related to such training, prior to providing any volunteer services.

- I serve at the sole discretion of the University. The University may terminate the service of a volunteer for any reason, at any time, without prior notice or cause.
- I am required to complete a background check before authorization to serve as a volunteer, subject to, and consistent with, the terms of the University's Background Check Policy, <https://www.shu.edu/policies/background-check.cfm>. Authorization to serve as a volunteer is contingent upon satisfactory results of a background check, as determined at the sole discretion of the University.
- Being authorized to serve as a volunteer is not a guarantee of future University employment.
- Non-student volunteers must be authorized to work in this country.
- I shall defend, indemnify and hold harmless Seton Hall University, its trustees, regents, officers, agents and employees from liability for injury, damage, loss or liability whatsoever caused by my negligence, gross negligence or intentional act or omission.

ASSUMPTION OF RISK

I further agree to assume any and all risks associated with my volunteer services at or for the University, whether on-campus or off-campus, and release and discharge the University from any and all claims, actions, causes of action, demands, rights, liability and damages that I, my dependents, assigns, personal representatives, heirs or next of kin may sustain or suffer as a result of my participation as a volunteer at or for the University, including but not limited to, any bodily injury, personal injury, illness, death or property damage, whether caused by the negligence, action or inaction of Seton Hall University or persons acting on its behalf or otherwise.

VOLUNTEER CERTIFICATION

I certify that I am at least 18 years old. I further certify that I have not been found to have violated any rules, regulations, guidelines or policies related to Title IX, sexual misconduct, sexual harassment, discrimination, retaliation or the duty to report suspected child abuse, at any time.

I understand and agree to the terms and conditions set forth above.

Signed: _____

Date: _____

NOTE: YOU MAY NOT BEGIN A VOLUNTEER ASSIGNMENT UNTIL YOU ARE NOTIFIED IN WRITING BY THE DEPARTMENT OF HUMAN RESOURCES OF SETON HALL UNIVERSITY.

SECTION 2. DEPARTMENT INFORMATION

NAME AND TITLE OF SUPERVISOR:

DEPARTMENT: _____

NAME OF PROGRAM OR EVENT FOR VOLUNTEER ASSIGNMENT:

DATE(S) FOR VOLUNTEER ASSIGNMENT:

LOCATION OF VOUNTEER ASSIGNMENT:

DESCRIPTION OF VOLUNTEER ASSIGNMENT, including purpose of the volunteer assignment and skills required:

I certify that I will be responsible for the supervision of the volunteer in compliance with Seton Hall University policies and procedures:

SIGNED: _____ DATE: _____
Supervisor

SIGNED: _____ DATE: _____
Division Vice President

SECTION 3. DEPARTMENT OF HUMAN RESOURCES

Exempt _____ Non-exempt _____

Background Check: _____

Dates of completion of training:

Title IX/Non-Discrimination _____

Child Abuse _____

Conflict of Interest & Commitment _____

Minors on Campus _____

Data Security _____

APPROVED: YES _____ NO _____

HR REVIEW: _____

DATE: _____