



Graduate Application Fee Waiver Request

Overview and Deadlines

The **College of Communication and the Arts** and its **Center for Graduate Studies** considers graduate application fee waiver requests based on demonstrated financial need or academic merit (evaluated by GRE/MAT score).

To be considered for an application fee waiver, relevant sections of the attached form should be completed by the prospective student and submitted to Dr. Ryan Hudes (ryan.hudes@shu.edu) within the following timeframes depending on the application term –

- **Fall Admission: December 1 – April 1**
- **Spring Admission: June 1 – October 1**

The review process for fee waiver requests takes up to **14 business days** and prospective students will be notified in writing with a decision. Please note, no extensions for application deadlines will be made for those waiting for a fee waiver request to be reviewed. Complete program applications and all supporting materials must be received no later than the appropriate deadline –

- **Fall Admission: May 1**
- **Spring Admission: November 1**

Additional Details

- Fee waiver requests are considered for first-year applicants only.
- Applicants requesting transfer credit(s) are ineligible.
- Fee waivers will not be considered for applicants who utilized an application fee waiver for any prior admissions cycle.
- Fee waivers are valid for one-time use and are non-transferrable.
- If a prospective student received an *authorized* graduate fee waiver from attending a University event (e.g. Graduate Open House), the waiver should be used by the applicant. All application fee waivers are verified. Unauthorized use of fee waivers is prohibited.
- Applicants previously approved for a GRE/MAT waiver (due to grade point average criteria) are eligible to submit a graduate application fee waiver request.

Fee Waiver Request Form

Section 1

First Name: _____ Last Name: _____
Email: _____

Section 2

Basis of Fee Waiver Request (select one):

- Financial Need
- Academic Merit (GRE/MAT score)
- Prior Fee Waiver expired

Section 3

GRE Score

Miller Analogies Test (MAT) Score

Quantitative Score: _____ Scaled Score: _____
Verbal Score: _____
Writing Score: _____

GRE/MAT was waived due to grade point average (3.7 or higher)

Section 4 – *This section only needs to be completed if the request is based on financial need.*

Marital Status: Married Single Separated Divorced
No. of Children, if any: _____
Are you currently enrolled in college? _____
If yes, what is the tuition per year? _____
Amount of financial aid received from all sources: _____
Are you employed? Yes – full-time Yes – part-time No
If yes, what is your annual salary? _____

By signing and submitting this **Graduate Application Fee Waiver Request** form, I certify that the above information is accurate and complete to the best of my knowledge.

Signature: _____ Date: _____