
Prepared by Winston Roberts, Associate Dean of Students
1/1/2017
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Summary of DFSCA Biennial Review Report

Part 86, the Drug-Free Schools and Campuses Regulations, requires that, as a condition of receiving funds or any other form of financial assistance under any federal program, an Institution of Higher Education (IHE) must certify that it has adopted and implemented a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees. In order to certify its compliance with the regulations, an IHE must adopt and implement a drug prevention program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by all students and employees both on school premises and as part of any of its activities. Creating a program that complies with the regulations requires an IHE to do the following:

1. Annual Distribution of a document to all students and employees that includes:
   a. Standards of conduct prohibiting unlawful possession, use, or distribution of illicit drugs and alcohol by student employees.
   b. A description of local, state and federal laws which provide sanctions against unlawful possession or distribution of illicit drugs and alcohol.
   c. A description of health risks associated with the use of illicit drugs and the abuse of alcohol.
   d. A description of the treatment resources available to students and employees.
   e. A clear statement that the college or university will impose disciplinary sanctions on students and employees (consistent with local, state, and federal law).
   f. A description of those sanctions, up to an including expulsion, or termination of employment and referral for prosecution. A sanction may include the requirement that the offender complete an appropriate treatment program.

2. Completion of a Biennial review by the University of its Alcohol and other Drug program that includes the following objectives:
   a. Evaluation of the effectiveness of AOD policies and programs.
   b. Verification that the disciplinary sanctions described in the document are consistently enforced.
   c. Recommendation for program and policy changes as needed.

A copy of the Biennial Review must remain on file and be available for inspection by the U.S. Department of Education. A copy of this document is maintained on file in the Office of Student

**Purpose**

Seton Hall University is committed to protecting the safety, health and well-being of all employees and individuals in our workplace. As a residential community with a significant number of individuals under the age of 21 residing on our campus, we have an even stronger commitment to insuring that our community is free of illegal drugs and alcohol. We recognize that alcohol abuse and illegal use of drugs poses a significant threat to our mission. We have established a drug-free workplace program that balances our respect for individuals with the need to maintain an alcohol- and drug-free environment.

Seton Hall University acknowledges its legal obligation to conduct a biennial review of compliance with the Drug-Free Schools and Communities Act and authorized an administrative review to be conducted in determine if the university fulfills the requirements of the previously mentioned Federal regulations. The purpose of this report is to comply as best as possible, using data collected over the past two years. The following campus units provided information for the biennial report:

- Athletics
- Department of Student Life
- Housing & Residence Life
- Human Resources

The purpose of this document is to meet the legal requirements of conducting a biennial review and also summarize the programs and activities related to alcohol and drug prevention on Seton Hall University’s campus during the period of time of 2016-2018.

**Biennial Review Process**

The following information was examined for the biennial review:

- Prevention initiatives that were offered during the review period.
- Various resources available to students and employees regarding drug and alcohol abuse.
Alcohol and Drug information
Student Code of Conduct policies related to drug and alcohol use on campus and the sanctions imposed for failure to comply
Employee policies related to drug and alcohol use by university employees and repercussions for violation of said policies
Local, State and Federal Mandates

The following information provides further detail about the review process

- This biennial review will cover the 2016-2017 & 2017-2018 Academic Years
- Winston Roberts, Associate Dean of Students – Preparer
- Review process start date – September 2018
- Review Process end date – November 2018
- Physical copies of the Biennial Review are kept in the Office of the Dean of Students

Descriptions of Alcohol & Other Drug (AOD) Program Elements

Seton Hall University utilizes a framework for prevention based on effort both within specific areas and collaboratively between departments. Prevention efforts included but were not limited to; annual notification to all students and employees of the alcohol and drug policies including sanctions for illegal use and possession according to campus policy and state laws, education for first year students, specialized prevention programming for athletes based on NCAA guidelines, prevention programming provided by KNOW MORE, prevention programming provided by Housing & Residence Life staff, prevention, and wellness programming through our Counseling and Psychological Services Office. The intention behind this level of comprehensive and collaborative programming and education is to help the Seton Hall University community make well educated and healthy choices regarding alcohol, drug use and its potential for negative short and long term consequences, and to educate regarding the legal risks of illegal drug use. The overall goal of the AOD program is to promote the health, safety, and quality of life for the entire Seton Hall University community.

Below is a summary of AOD prevention-related activities and events. Targeted groups included first-year students, student-athletes, Greek Life, and residential students.
**Programs & Events**

Programming and Campus events are large parts of our efforts to not only educate students but to also provide students with alternative activities to drinking, especially during high alert times such as nights and weekends.

Over the last two years Student Life, with support from other offices of campus, have hosted the following programs in regards to Alcohol and Other Drug Awareness:

**Student Life Alcohol & Other Drug Programming**

**CHOICES** – This program provides specific strategies and information identified by the award-winning Alcohol Skills Training approach to give college students the opportunity to reflect on facts, risks and norms associated with alcohol and make wise choices regarding alcohol consumption.

- **Program Goals**
  - Help students reflect on their drinking behaviors and motivate themselves to engage in self-change.
  - Help students make better choices and decisions around alcohol use
  - Provide students with risk reduction strategies to aid in making informed decisions around alcohol use.
  - Prevent heavy episodic alcohol use.

- **Program Outcomes/Data**
  - 2016-2017 data showed that 90% of the participants stated they are motivated to make low-risk drinking choices going forward due to the information delivered by the program instructors.
  - 2017-2018 data showed 98% stating they will change some aspect of their alcohol-related behavior because of the CHOICES experience
2017-18 data showed 100% of the respondents stated the instructor interaction motivated them a considerable deal and a great deal to make low-risk drinking choices.

- **Program Use**
  - CHOICES is used as a first level sanction for first time violations of the alcohol policy.
  - From January 1, 2016 through December 31, 2017, one hundred thirty seven students participated in the CHOICES alcohol education workshop.

**E-checkup To Go (Alcohol)** – This is an online, evidence based, intervention and personalized feedback tool developed by counselors and psychologists at San Diego State University. The program is designed to motivate individuals to assess their alcohol consumption with personalized information about their own drinking and risk factors. The course provides a detailed education about alcohol and its effects on the body and mind. Whether you drink or not, eCHECKUP TO GO empowers students to make well-informed decisions about alcohol and help you better cope with the drinking behavior of your peers.

- **Program Goals**
  - Program allows students to quantify their alcohol usage and gauge the risk factors based on their usage.

- **Program Use** – The E-Checkup to Go program is sent to all incoming freshman students. The program is utilized to gauge what the alcohol usage of the incoming class is prior to the start of the academic year.
  - The data gathered from this online program gives us the first part necessary to determine what change if any happens to student drinking habits after the first semester of being at Seton Hall University.

**E-checkup To Go (Marijuana)** – The Marijuana eCHECKUP TO GO for Colleges and Universities is a personalized, evidence based, online prevention and intervention program designed to reduce marijuana use among college students. It is designed to help motivate students to reduce their level of marijuana use using personalized information about their own behavior and risk s
• Program Use – The E-Check-up to Go program for marijuana is used as a primary level sanction for students who violate the university student code of conduct as it relates to drugs.

Campus Clarity – Think About It

The Pocket Guide to Alcohol Education at Seton Hall
Alcohol and other drug programming that is available to student groups and organizations. The below list of programs can be requested and scheduled at any time throughout the school year.

• Program Use – This group of programs were created to provide a variety of programming opportunities for Resident Assistants to use in the residence halls with their students. Student groups and Greek letter organizations are also able to request these specialized programs for their members to attend.

Drink Like a Lady, Act Like a Woman
Understand how alcohol affects women differently than men. Gain an understanding of the health risks of long-term/binge drinking on the female body, while participating in a fun activity.

Bystander Intervention Program
Program designed and used to educate students going through the Greek Life new member education process. Program introduces students to facts about sexual assault, how to be an active bystander, and the role alcohol can play in negative decision making.

Guide to Hosting Safe Parties
Program directed at Seton Hall University students that live off-campus. Provided valuable information to students about local town ordinances, consequences for policy violations and effects of alcohol abuse in social settings.

DUI/Distracted Driver Simulator – This Distracted Driving Program, part of the National Safe a Life Tour, allowed students to be placed in a car that simulates the dangers of both driving while under the influence as well as being a distracted driver by means of texting or other technologies.

• Program Use – This program is used to help students understand the risks of impaired driving.
Educational Poster Campaigns

- Program Use – Poster campaigns serve as a passive way to interact and inform students about important issues. Our poster campaigns are engaging and change on a schedule so that they are not repetitive to the student body.

Nine People You Become When You're Drunk

- A funny, yet eye opening look, at the negative/embarrassing behaviors associated with binge drinking.
- Poster campaign that was designed to educate students leading up to our major campus event GrooveBoston

Don’t Be That Guy

- Posters illustrating the importance of CONSENT in potentially risky sexual situations that may involve alcohol and other drugs

Four Awesome People You Become When You’re an Active Bystander

- A lighthearted look at the easy ways students can become active bystanders in the Seton Hall University community.
- Posters model everyday behaviors that can interrupt potentially dangerous situations.

KNOW MORE Student Group

- Program Use – Student group created to assist administration in reaching student body on a variety of topics around alcohol, drugs and sexual violence.

Pirate Swag’on: Alcohol Edition

- Students from KNOW More group carry around blue wagon with prizes for students that answer alcohol related questions
  - GOAL: Test student knowledge and correct misinformation around alcohol use.

Study Break SOLO Cup Crafts

- Students take red solo cups synonymous with alcohol and pot plants in them instead.
Thirsty Thursday – Alcohol Facts and Stats

- Student ambassadors from KNOW MORE provide alcohol facts and stats. Providing prizes to students who know the answers to questions.

Don’t Let your Friends Go Solo

- Alcohol bystander Education program, where students decorated a wall on campus with the ways they can look after each other, pledging to be active bystanders.

AOD Programming in the Classroom

The Buzz

- Program Use – The BUZZ is introduced to incoming freshman students through their University Life class. The BUZZ program uses multiple learning strategies including gamification to engage students around the topic of alcohol use and abuse.

A fun, game-oriented and interactive alcohol education presentation. The Buzz program was adapted by Seton Hall University and presented to every University Life class in 2014-15. University Life is a required course for all incoming freshman students.

- Assessment information has provided valuable data that can be used in social norming campaigns, especially for our first year students
- Program is well received by the students and presents opportunity to reach every first year student.

KNOW MORE: Do More (Bystander Intervention)

Program Use - An interactive program that used technology to teach students about consent and incapacitation. Student participants also engage in scenarios that require them to think about ways to be an active bystander. Program is part of the University Life course for incoming freshman students and transfers.

Pirate Adventure/Orientation Programs
Matt Bellace – How to Get High Naturally

- A positive, science-based and seriously entertaining approach to substance abuse prevention.
  - 95% of respondents agree that attending this program helped them understand the importance of having positive social supports such as friends who make healthy choices around alcohol and other drugs.
  - 93% of respondents strongly and moderately agree that attending this session makes them want to make healthier decisions for themselves, both emotionally and physically, when it comes to alcohol and other drug use.

Student Conduct and Safety on Campus

- Interactive program teaching students about conduct pitfalls and campus safety during the first year.
  - 88% of respondents agree that this program helped them understand the university polices in regard to alcohol and other drugs
  - 85% of respondents agreed that this program helped them become aware of the university resources for assistance with issues related to drugs and alcohol

AOD Program Strengths & Weaknesses

For the current biennial review, identified strengths included:

- There was a strong collaborative effort across campus and including community partners to provide education for AOD prevention.
- First-year students were targeted prior to arrival on campus and engaged early in prevention education, housing policies, and the Student Code of Conduct.
- Student-athletes are introduced to NCAA and campus expectations regarding alcohol and substance use and prevention during the fall semester.
- A variety of programming initiatives were implemented for AOD programming including but not limited to guest speakers; awareness and education events; poster campaigns; educational sessions specific to particular populations such as Greeks, athletes, first year students were presented.

The following weaknesses were noted:
The formal committee was not replenished for this review. New committee members will be added to for the next biennial review, starting in 2019.

Committee should consider creating an annual survey to get feedback from the student body regarding AOD programming.

Committee should discuss bringing back the annual AOD usage survey.

**Annual Policy Notification Process**

As a part of its drug prevention program for students and employees, Seton Hall University annually distributes the following information to students and employees:

- standards of conduct that clearly prohibit the unlawful possession, use or distribution of illicit drugs and alcohol on its property or as part of any of its activities;
- a description of applicable local, state or federal legal sanctions pertaining to the unlawful possession, use or distribution of illicit drugs and alcohol;
- a description of health risks associated with the use of illicit drugs and the abuse of alcohol;
- a description of available drug and alcohol counseling, treatment, rehabilitation and re-entry programs; and
- a clear statement of the disciplinary sanctions that the University will impose on students and employees who violate the standards of conduct.

**Policies**

While various areas of the University, including Housing and Residence Life (HRL) and Athletics, have enumerated alcohol policies, the University community is all bound by one central Alcohol and Drug Policy. The University’s policy is listed below, followed by the HRL and Athletics policies.

**Seton Hall University Policy**
It is the policy of Seton Hall University to maintain, to the extent possible, a secure work environment that is free from the effects of employees under the influence of unlawful drugs or abuse of alcoholic beverages. The illegal manufacture, possession, distribution, purchase, sale or use of prescription drugs and controlled substances or the unauthorized use of alcohol on University premises or while on University business is strictly prohibited. Reporting to work under the influence of alcohol, illegal drugs and illegal use of prescription drugs is also prohibited.

The use of alcoholic beverages is regulated primarily by the State of New Jersey. The possession and use of any of the regulated beverages by employees must be in compliance with state law and University policy. Alcoholic beverages may only be consumed by those persons over the age of 21 on campus in areas designated for officially sanctioned or authorized campus events, such as alumni reunion events. Requests for program authorization must be obtained in advance. Employees are expected to comply with state law regarding the consumption and possession of alcoholic beverages and to exercise good judgment when using alcoholic beverages.

The University fully subscribes to the provisions of the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendments of 1989. In compliance with these Acts, University employees are hereby notified of the serious dangers associated with drug use in the workplace.

One of the goals of our drug-free workplace program is to encourage employees to voluntarily seek help with alcohol and/or drug problems. If, however, an individual violates the policy, he or she will be subject to disciplinary action up to and including termination of employment. As a condition of continued employment, an individual may be required to participate in a drug abuse assistance or rehabilitation program. An employee required to enter such a program who fails to successfully complete it and/or repeatedly violates the policy may be terminated from employment. Nothing in this policy prohibits the employee from being disciplined or discharged for other violations and/or performance problems.

**Housing and Residence Life Policy**
In addition to the University-wide policies involving alcohol and other drugs, the following regulations apply to the use of alcohol in University housing:

- The state law of New Jersey allows possession and consumption of alcoholic beverages by those 21 years of age and over.
- Only residents and their guests, who are 21 years of age and over, may legally possess and consume alcoholic beverages in their rooms and/or in the rooms of other students 21 years of age (and over), and only if they live in alcohol designated living areas.
- These alcohol-designated areas are Cabrini Hall, Neumann Hall, Ora Manor, Turrell Manor, Serra Hall and Xavier Hall.
- In these buildings, the consumption of alcohol is prohibited in all public areas including University housing property.
- Anyone under the age of 21 is not permitted to be in a room where alcohol is visible and/or being consumed unless that person is the roommate of a person over the age of 21.
- In Boland and Aquinas Halls, the possession and consumption of ANY alcoholic beverage by any person, regardless of age, is prohibited.
- In Cabrini Hall, Neumann Hall, Ora Manor, Turrell Manor, Serra Hall and Xavier Hall, alcohol may be transported by individuals 21 years of age or older, provided that all alcoholic beverages are in the original containers and remain unopened.
- If a University official has reason to believe that alcohol is being transported in a non-designated area, or by an individual under 21 years of age, the University official has the right to check any packages, book bags, etc.
- Any individual bringing alcohol into University housing must show appropriate identification (such as driver's license, or any State issued ID) to the person working at the residence hall reception desk. Our housing database is then checked for legal drinking age of the SHU student bringing in the alcohol. The alcohol type, amount, student name and room number is then logged in the alcohol log in our database for Housing and Residence Life records.
- No kegs or beer balls are permitted. Possession and consumption of alcoholic beverages is limited. This is identified as the “personal consumption amount.” Personal consumption
amount is defined as 1 liter of hard liquor OR 1 liter of wine OR 1 “6” pack of beer. SHU students may only sign in one of the three types listed with the specific amount.

- The purchase or sale of any alcohol is prohibited in ALL University housing.
- No person shall provide any alcoholic beverages to any person not 21 years of age for possession and/or consumption.
- All alcoholic beverages present during violation of University or housing policy will be confiscated and disposed.
- In addition, any violation relating to the possession or consumption of alcoholic beverages in University housing will result in a judicial hearing with an appropriate adjudicating officer.
- Repeat violators may be given sanctions ranging from the reassignment to another hall, cancellation of the apartments/residence hall license or civil prosecution. (Refer to University Standards of Conduct, Student Handbook).
- Students will be held responsible for their actions while they are under the influence of alcohol.
- Students hosting guests will be held responsible for their guests' violation of any portion of the above alcohol policy.
- The sanctions of the University have been developed by a University wide committee. The sanctions include community service, fines, attendance at an alcohol education class, mandatory assessment and counseling of students who violate the alcohol policy. The sanction is determined by the person adjudicating the hearing and is contingent upon the severity and frequency of the offense.
- Repeated violations can lead to expulsion

Athletics Policy on Alcohol

II. ALCOHOL POLICY
1. PURPOSE AND INTENT
The conduct of student-athletes, the athletic department staff, and student support staff directly reflects on Seton Hall University. As administrators, health professionals, and coaches, we are
committed to promoting a healthy and safe environment for our student athletes. Therefore, the purpose of this document is to educate all involved with Seton Hall University athletics about the dangers of alcohol use, as well as to describe the policy concerning the use of alcohol by student-athletes in their championship and non-championship seasons above and beyond that of the University policy. Please refer to the Seton Hall University Student Manual, which is available on the Seton Hall University website, for the University’s alcohol policies.

Seton Hall University does not condone the illegal or otherwise irresponsible use of alcohol. Alcohol abuse is a progressive disorder in which physical dependence can develop. The negative physical and mental effects of the abuse of alcohol are well documented. Even low doses of alcohol impair brain function, judgment, alertness, coordination and reflexes. Very high doses can cause suppression of respiration and death. Chronic alcohol abuse can produce dementia, cirrhosis of the liver, and heart disease. Sudden withdrawal can produce anxiety, tremors, hallucinations, and life-threatening convulsions.

The policy serves two purposes. One is that because participation on a Seton Hall intercollegiate team is a privilege and the actions of one team member reflects on the entire team and athletic program, there must be an acceptable standard of behavior established as it relates to the use of alcohol. Second, while punitive sanctions are an appropriate response to policy violations, the counseling component is as important. The student-athlete’s health is vital to success in the classroom and athletics. If alcohol abuse or use is interfering with success, mandatory counseling is an appropriate step toward achieving good health and success.

2. POLICY

In the interest of maintaining the health and well-being of the student-athlete, the alcohol policy is established by Seton Hall University Athletics. The Senior Associate Director of Athletics, Faculty Athletic Representative, and Coordinator of Substance Abuse will facilitate the program by:

- Presenting alcohol education programs to all student-athletes;
- Arranging counseling services for individual student-athletes who recognize their dependence;
- Arranging counseling services for individual student-athletes who are in violation of this policy.
Any violation of this policy will result in the notification of the Committee on Substance Abuse, (which consists of the Director of Athletics, Sport Administrator, Faculty Athletic Representative, and Coordinator of Substance Abuse), Head Coach, Team Athletic Trainer, and if deemed necessary the Director of Counseling Services. The university recognizes the student-athletes right to privacy and in the instance of a violation; it will not be discussed with anyone outside of the aforementioned parties. Items listed below constitute general violations of the alcohol policy:

- Student-athletes under the age of 21 are prohibited from the purchase, consumption, and transportation of alcohol at all times.
- A student-athlete who consumes alcohol will be held accountable for any alcohol-related incident in which he or she is involved. In such cases, the student-athlete is subject to university, athletic department and/or team disciplinary action whether or not there are legal implications.
- If a student-athlete is involved in an alcohol-related incident involving no legal consequences, the sport administrator supervising that program will determine if the circumstances warrant counseling intervention and/or suspension of the student from practice and or competition.
- Alcohol is not to be purchased or consumed by any student-athlete, student athletic trainer, or student manager while representing Seton Hall University at an away from home contest.

For any violation of the alcohol policy, the University, through the authority of the Committee on Substance Abuse, reserves the right to require continued alcohol education and counseling services. Any student-athlete who violates the alcohol policy is subject to sanctions, which could include any or all of the following:

- Suspension from practice and/or competition
- Loss of eligibility for the season and post-season competition
- Dismissal from the team
- Loss of grant-in-aid
- Expulsion from the University
- Reprimand
- Suspension of those privileges typically afforded student-athletes (i.e. athletic training room and weight room)
3. TYPES OF VIOLATIONS

- Violation of alcohol laws of the State of New Jersey could result in fines of over $2,000, up to 6 months in jail, and/or loss of driving privileges for up to 10 years. The State of New Jersey prohibits the possession, consumption, and transportation of alcoholic beverages by persons under the age of 21. In addition to these charges, Seton Hall University will impose sanctions to all student-athletes found in offense of any alcohol related charges:
  - Possible Issues could include but are not limited to the following:
  - Arrest with possible conviction of Driving While Intoxicated.
  - Arrest with possible conviction or any other offense with legal intoxication as one of the charges (i.e. Consumption of alcohol under the age of 21).
  - Drunken and disorderly conduct on or off campus
  - Public intoxication (i.e. Protective custody or campus security involvement)
  - Destruction of property While under the Influence of Alcohol
  - Purchasing, selling, or supplying a prospective student-athlete and/or underage student with alcohol
  - Drinking in the presence of a prospective student-athlete as a student host
  - Assault while Under the Influence of Alcohol
  - Use of alcohol in hotel rooms or on transportation while on an athletic department sponsored road trip
  - Positive substance abuse test for alcohol
  - Alcohol related incident in the residence hall or on campus

4. SANCTIONS
Any student-athlete found guilty of an Alcohol Violation may be suspended for practices and competitions (up to 10% of regularly scheduled competitions). The Head Coach, Sport Administrator and Team Athletic Trainer will be notified of the offense. The student-athlete may also be subject to additional athletic sanctions as well as those by the University disciplinary board. Repeat violations will result in more severe sanctions, which could include the loss of scholarship and/or dismissal from the team.

ALL OF THESE VIOLATIONS ARE CUMULATIVE THROUGHOUT THE STUDENT-ATHLETE’S CAREER AT SETON HALL UNIVERSITY.

5. APPEALS

A student-athlete found in violation of the alcohol policy may appeal the sanctions imposed within seventy-two hours of notification of the violation. The request for appeal must be put in writing to the Director of Athletics and must include the reason(s) for the appeal. Upon receipt of the request, the Director of Athletics, Sport Administrator, and Coordinator of Substance

Athletics Policy on Drugs

III. DRUG POLICY

At no time is the use of recreational or performance enhancing drugs permissible. Any student-athlete found using or abusing drugs will be subject to disciplinary actions set forth by the Seton Hall Athletics Department and the Seton Hall University Code of Conduct, in addition to the penalties imposed by the NCAA Drug Testing program.

1. PURPOSE AND INTENT

Seton Hall as a University is committed to the student-athlete to provide an equitable, safe arena for competition, and the opportunity to excel as both a student and an athlete. The University encourages and supports all student-athletes so that they might achieve their “natural” and “true” potential in academics, athletics, and all facets of college life. The use of performance enhancing drugs, controlled substances and alcohol to gain a perceived “unnatural” competitive edge will not be tolerated. It not only impairs performance but also poses increased health risks to the student-athlete involved. Therefore, the purpose of the University Substance Abuse program is three fold:
first, to deter and prevent student-athletes from the use and abuse of performance enhancing drugs, controlled substances and alcohol; second, to educate the student athlete on the physical and psychological dangers and possible life threatening risks involved with the use and abuse of drugs and alcohol; and third, to provide the student-athlete with a support system to help deal with the internal/external distractions of college life.

The University intends to enable the men and women who participate in intercollegiate athletics to be better students and athletes, and to make intelligent and informed decisions with respect to the use of drugs and alcohol both now and in the future.

2. POLICY

In the interest of maintaining a drug-free environment and in order to ensure the health of the student-athlete, as well as to promote fair competition, a substance abuse policy is established by Seton Hall University.

The Senior Associate Athletic Director, Faculty Athletics Representative, Coordinator of Substance Abuse will facilitate the program by:

- Presenting drug and alcohol education programs to all student-athletes;
- Conducting random drug testing on all student-athletes;
- Arranging counseling services for individual student-athletes who report their dependence; and seek help for individual student-athletes who test positive for proscribed substances.

All results obtained from the student-athlete and/or testing will remain private and confidential. Only the Committee on Substance Abuse, (which consists of the Director of Athletics, Sport Administrator, Faculty Athletic Representative, and Coordinator of Substance Abuse), the Head Coach, Team Athletic Trainer, and if deemed necessary the Director of Counseling Services will be made aware of results. The university recognizes the student-athlete’s right to privacy and in the instance of a violation it will not be discussed with anyone outside of the aforementioned parties.

Through the authority of the Committee on Substance Abuse, the University reserves the right to require continued drug education and counseling services, and re-testing of any student-athlete who tests positive. Any student-athlete who tests positive will be subject to further sanctions outlined in this section and detailed in section V. Sanctions may include any or all of the following: reprimand; suspension of those privileges typically afforded student-athletes; suspension from
practice; suspension from competition; community service; loss of eligibility for season and post-season; dismissal from team; loss of grant-in-aid; expulsion from the University.

Student-athletes who still have eligibility, but cannot compete, and/or student-athletes whose eligibility has expired but are still pursuing a degree and receiving Athletic Grant-in-Aid will be randomly drug tested and are subject to any or all sanctions described herein.

3. IMPLEMENTATION

The Substance Abuse program will be implemented by an agent of the University under the direct supervision of the Director of Sports Medicine, Faculty Athletics Representative and the Director of Counseling Services. Positive test results and subsequent testing will be restricted to the knowledge of the Committee on Substance Abuse, and as necessary the Director of Counseling Services. The program consists of the components listed below.

A. Consent- Each academic year the student-athlete will sign the NCAA drug testing consent form in which the student consents to be tested by the NCAA for the use of drugs prohibited by the NCAA and the law. As a part of Seton Hall University's Substance Abuse program, Seton Hall University has implemented the NCAA banned substance list as its own. Student-athletes will also sign a consent form for the Seton Hall University Substance Abuse testing program prior to each time he or she is tested.

B. Educational Component- A series of presentations focusing on a variety of alcohol and substance abuse issues will be provided. Special emphasis will be placed on the relationship between intercollegiate competition and a tendency for alcohol/drug abuse as they relate to stress, anxiety, etc. The programs will be offered during the course of the academic school year and requires attendance of all student-athletes. Failure to attend mandated educational programs may result in loss of athletic participation and privileges until the student-athlete meets with the Coordinator of Substance Abuse and completes the missed educational component.

C. Counseling Component- The counseling component will be designed on a case-by-case basis in response to the needs of the student-athlete involved. The counseling component is comprised of a variety of services that include:

1. Individual educational and counseling intervention for student-athletes who have requested counseling assistance or who have been required to participate in substance abuse counseling.

2. Group counseling or education sessions for student-athletes who have voluntarily requested assistance or who have been required to participate in substance abuse counseling.
3. In those situations where in-patient or intensive out-patient clinical services are required, for example, detoxification and rehabilitation, an efficient referral to an accredited substance abuse treatment center which has ready access to suitable out-patient aftercare services will be made available to the student-athlete.

4. Counseling and treatment modalities will be adopted or recommended as the need arises. In all situations when student-athletes participate in a substance abuse counseling program, the confidentiality of data and persons will be protected in accordance with University policy and applicable law. It is the responsibility of the Director of Counseling Services in cooperation with the Committee on Substance Abuse to make a professional judgment about the nature of the therapeutic intervention that is required for the student-athlete. All details of the counseling process shall be protected in accordance with University policy and applicable law.

The Director of Counseling Services (or designee) will communicate with the Coordinator of Substance Abuse with respect to:

- The successful completion of a substance abuse counseling program;
- The failure to successfully complete a substance abuse counseling program;
- The need for off-campus clinical intervention; and/or
- The existence of a substance abuse problem, which might put the student-athlete at risk medically if continued participation is permitted.

D. Testing Component- Random student-athlete testing, testing due to reasonable suspicion, and testing prior to post season Championships will occur. Random testing selections will be made in such a manner to provide every student-athlete an equal opportunity to be selected for testing. Reasonable suspicion is defined as a degree of knowledge that would induce a reasonable person under similar circumstances to believe that the student-athlete is involved in the use/abuse of a substance(s). The University may utilize an outside collection agency to conduct drug-testing specimen collection. The primary methodology for testing will utilize a urine specimen; however, alternative testing methods may be used. Test results will be reported in a timely fashion.

Drug Testing Protocol

THE TESTING PROCEDURES ARE AS FOLLOWS:
1. The Coordinator of Substance Abuse will give verbal notification to the student-athlete as to the
time and place of drug testing.

2. The student-athlete must report promptly at the designated time and location.

3. Upon arrival, the student-athlete will provide photo identification and/or the site
coordinator/collector will identify the student-athlete.

4. Student-athletes will be required to read and sign the University drug testing consent form. He/she
will be asked at this time to declare all prescription and non-prescription (over the counter) drugs
taken prior to the test. All information provided on the form will be strictly confidential and
protected in accordance with University policy and applicable law.

5. A collector-validator will fill out a uniquely numbered Chain of Custody and Control Form. The
student-athlete will be identified on the Chain of Custody and Control form by their social security
number or unique student ID number and follow proper procedures.

6. Student-athletes may not carry any item other than his/her beaker into the restroom when
providing a specimen. Any problem or concern should be brought to the attention of the
Coordinator of Substance Abuse for documentation.

7. If the specimen is incomplete, the student-athlete must remain in the collection station until the
sample is completed. During this period, the student-athlete is responsible for keeping the
collection beaker closed and controlled.

8. If the specimen is incomplete and the student-athlete must leave the collection station for a reason
approved by the collector, the specimen must be discarded.

9. Upon return to the collection station, the student-athlete will begin the collection procedure again.

10. Once an adequate volume of the specimen is provided, the collector-validator who monitored the
furnishing of the specimen by observation will sign that the specimen was directly validated.

11. If the specimen appears to be too dilute, the student athlete must re-main in the collection station
until an adequate specimen is provided.

12. The laboratory will make the final determination of specimen adequacy.

13. If the laboratory determined that a student-athlete’s specimen is inadequate for analysis, another
specimen may be collected.

14. If an athlete is suspected of manipulating the specimen, additional tests will be performed.

15. The specimen becomes the property of the Seton Hall University Department of Athletics.
16. All sealed specimens will be secured in a shipping case. The Coordinator of Substance Abuse will prepare the case for shipping to the laboratory.

4. VOLUNTARY REFERRALS

Any student-athlete who voluntarily approaches the Director of Athletics, the Faculty Athletics Representative, an athletic trainer, a coach or any other representative of the Department of Athletics and admits to the unauthorized use or abuse of banned substances 24 hours prior to notification of drug testing will be granted confidentiality and professional counseling. A request for assistance will result in counseling and treatment without the subsequent loss of athletic grant-in-aid or participation in athletic competition (unless continued participation would be medically dangerous) provided that the student-athlete agrees to the terms of counseling. Student-athletes will be required to remain in counseling for a period designated by a counselor or rehabilitation staff member.

In the interest of protecting the integrity of the substance abuse policy, student-athletes are only permitted to invoke this option once during their period of eligibility, and may not use it prior to NCAA championships.

Any student-athlete who voluntarily admits to the unauthorized use or abuse of banned substances, but refuses to follow the terms of their counseling/rehabilitation will be subject to the same sanctions as a student-athlete whose usage is discovered as a result of testing.

5. VIOLATIONS AND SANCTIONS

Through the discretion of the University, the Committee on Substance Abuse has the authority to enforce any or all of following sanctions against student-athletes who test positive for a banned substance and/or do not adhere to the agreed substance abuse program.

The following are considered violations of the Substance Abuse Policy:

1. Testing positive for a substance belonging to a banned drug class during University or NCAA testing.
2. Voluntarily admitting to an athletic department representative the use/abuse of a banned substance 24 hours prior to notification of being drug tested.

3. Failure to provide current and correct contact information to the Coordinator of Substance Abuse.

4. Failure to show proper conduct to the person who notifies and/or drug tests him/her.

5. Failure or refusal to sign consent form or signature form.

6. Failure to arrive at the collection station at the designated time without justification.

7. Failure to provide a urine sample according to protocol.

8. Failure to comply with sanctions imposed or committing a second violation, following a previous violation of the Substance Abuse Policy.

SANCTION FOR FIRST TIME OFFENSE:

The student-athlete may be suspended from practice(s) and athletic contests (up to 10% of regularly scheduled contests) after consultation with the Sport Administrator and Head Coach. The student-athlete must submit to random drug testing during the 180 days following date of admission. Student-athletes may participate in a substance abuse counseling program under the supervision of the Director of Counseling Services. There may be a potential for reduction of athletic grant-in-aid. The student-athlete has the right to appeal the sanctions imposed.

SANCTION FOR SECOND TIME OFFENSE:

The student-athlete may lose eligibility for competition for up to one championship season, including post-season competition in all sports. The student-athlete may submit to random drug testing and participate in mandatory counseling for a minimum of two years and a maximum of four years. The student-athlete may lose those privileges typically afforded student-athletes. The student-athlete’s grant-in-aid may be revoked. The renewal of any athletic aid for the following year will be reviewed and based in part up- on the compliance with the sanctions prescribed therein. The student-athlete has the right to appeal the sanctions imposed.

SANCTION FOR THIRD TIME OFFENSE:

The student-athlete may be dismissed from his/her athletic team and lose any athletic grant-in-aid. The student-athlete has the right to appeal the sanctions imposed.
6. APPEAL PROCEDURE

A student-athlete who tests positive for a banned substance by the laboratory retained by the University may, within seventy-two hours following receipt of notice of the laboratory finding, contest the finding. The student-athlete may request the names of other laboratories from the Director of Sports Medicine. The laboratories will be capable of analyzing urine samples for the presence of banned substances. The student-athlete must put this request in writing to the Director of Athletics.

In order to contest the finding, the student-athlete must then authorize the transmission of his/her urine sample from the first laboratory, in writing, to any one of the other laboratories identified by the Director of Athletics. They must also authorize the transmission of the test results from the second laboratory to the Director of Athletics. If the retest is positive, the student-athlete will be responsible for the additional laboratory costs.

If the lab selected by the student-athlete finds that the student-athlete does not have a banned substance in his/her urine sample, the Director of Athletics must rely upon those tests and shall conclude that the student-athlete's urine does not contain any banned substances.

7. AMENDMENTS

This policy and program may be amended from time to time within the discretion of the University. Amendments will be distributed to all student-athletes in advance of their implementation. No amendment will be applied retroactively if the application will adversely affect a student-athlete’s right to prior notice.

The decision to risk any use of drugs is a decision to risk your health, your future, your reputation, and the reputation of your teammates, coaches and University. Rely on your talent, training, competence, and determination to exhibit the performance level for which you are capable. Do not take any medications and drugs, prescriptions or otherwise until you speak with a member of the Seton Hall Sports Medicine Staff.

8. SUMMER DRUG TESTING
The NCAA has initiated summer drug testing. All returning student-athletes are eligible for such testing. The NCAA may drug test student-athletes while they are home, on vacation, staying with a host family, or on-campus during the summer. Each student-athlete will be required to fill out a Student Locator form for summer contact information in the event they are chosen for drug testing.

TYPES OF VIOLATIONS
Violation of alcohol laws of the State of New Jersey could result in fines of over $2,000, up to 6 months in jail, and/or loss of driving privileges for up to 10 years. The State of New Jersey prohibits the possession, consumption, and transportation of alcoholic beverages by persons under the age of 21. In addition to these charges, Seton Hall University will impose sanctions to all student-athletes found in offense of any alcohol related charges:

Possible Issues could include but are not limited to the following:

- Arrest with possible conviction of Driving While Intoxicated.
- Arrest with possible conviction or any other offense with legal intoxication as one of the charges (i.e. Consumption of alcohol under the age of 21).
- Drunken and disorderly conduct on or off campus
- Public intoxication (i.e. protective custody or campus security involvement)
- Destruction of property While under the Influence of Alcohol
- Purchasing, selling, or supplying a prospective student-athlete and/or underage student with alcohol
- Drinking in the presence of a prospective student-athlete as a student host
- Assault while Under the Influence of Alcohol
- Use of alcohol in hotel rooms or on transportation while on an athletic department sponsored road trip
- Positive substance abuse test for alcohol
- Alcohol related incident in the residence hall or on campus

SANCTIONS
Any student-athlete found guilty of an Alcohol Violation may be suspended for practices and competitions (up to 10% of regularly scheduled competitions). The Head Coach and Team Athletic Trainer will be notified of the offense. The student-athlete may also be subject to additional athletic sanctions as well as those by the University disciplinary board. Repeat violations will result in more severe sanctions which could include the loss of scholarship and/or dismissal from the team.

ALL OF THESE VIOLATIONS ARE CUMULATIVE THROUGHOUT THE STUDENT-ATHLETE’S CAREER AT SETON HALL UNIVERSITY

University Good Samaritan Policy

Student health and safety are fundamental to our community. Whenever there is concern for another student or belief that assistance is needed, students are expected to contact Public Safety. In the case of a medical emergency, students should immediately call 911.

Students who seek medical assistance for themselves or for an individual who is intoxicated or experiencing an alcohol-related emergency will not be subject to University disciplinary action related to the alcohol policy. Furthermore, the intoxicated student who receives medical assistance will not be subject to University disciplinary action.

When an incident that falls under the Good Samaritan Policy occurs, the student(s) involved will be required to meet with the Office of the Dean of Students to review the matter. While no formal disciplinary sanction (i.e. Probation) will be applied, an appropriate educational response may be. This may include participation in an educational class, mandated counseling assessment, additional fee for ambulance service, and/or parental notification. Failure to complete the educational requirements will result in referral to the University discipline system.

The following is also of important note:

- Other violations of the Student Code related to the same incident may be referred for disciplinary review and sanction.
- A student involved in more than one incident that falls under the Good Samaritan Policy may be subject to disciplinary sanction.
• Students may still be subject to local and state law for their behavior.
• The University reserves the right to review each incident on a case by case basis.


**Procedures for Students and Employees**

1. Offers of employment to new employees will be contingent upon their signing a copy of this policy certificating that they agree to abide by the terms of this Drug and Alcohol-Free Workplace Policy. The signed certification letter must be returned to the Department of Human Resources within ten (10) days of receipt and will be retained in the employee’s personnel file. Students should refer to the Seton Hall Student Handbook for information on the application of this policy.

2. To emphasize the importance of this policy, every employee will be notified of this policy annually.

3. Any employee or work-study student convicted of violating a criminal drug statute must inform the Associate Vice President for Human Resources or the Dean of Students of such conviction in writing (as defined above) within five (5) days of conviction. Failure to notify the Associate Vice President for Human Resources or the Dean of Students may result in termination of employment.

4. Within thirty (30) days of receiving notice of the conviction, the Associate Vice President for Human Resources or the appropriate campus administrator may impose sanctions or remedial measures on the employee or student worker.

5. Violations of local ordinances or of state or federal laws regarding controlled and/or dangerous substances, including alcohol, by members of the University community may result in University disciplinary actions regardless of where such violations occur.

6. An employee who has self-disclosed a problem with alcohol or other drugs may be referred to EAP or Counseling Services as appropriate. Such disclosure will not excuse any inappropriate behavior in the workplace relating to drug or alcohol use or abuse.
7. An employee who suspects that another employee may be impaired and not able to perform his/her job duties and responsibilities is encouraged to immediately notify a manager/supervisor/department chair.

8. The signs that may indicate substance abuse include, but are not limited to, behavioral changes, absenteeism-lateness or impaired job performance. More specific behaviors which may indicate a lack of fitness for duty include lethargy, slurred or incoherent speech, or speech which differs from the employee’s usual pattern, unusual odor on breath, and/or accidents.

9. Managers/supervisors/department chairs should not automatically assume that certain behaviors are the result of drugs or alcohol. They should immediately report unusual behavior or circumstances to the Department of Human Resources.

10. Managers/supervisors/department chairs are responsible for administering this policy according to the regulations and procedures identified herein. In addition, they are responsible for reinforcing an employee’s understanding of the fitness for duty requirement and for administering this policy in a fair, uniform and consistent manner.

**Enforcement**

The University reserves the right to offer employees or students convicted of violating a criminal drug statute in the workplace, participation in an approved rehabilitation or drug abuse assistance program as an alternative to, or concurrent with, disciplinary action.

Within thirty (30) days after receiving notice that an employee or student has been convicted of violating a criminal drug statute in this workplace, the following sanctions or remedial measures will be imposed upon that employee or student:

- Taking whatever necessary and appropriate corrective action against such an employee or student, up to and including termination of employment for employees and in the case of a students, whatever action the Division of Student Affairs deems appropriate;

- Requiring such employee or work-study student to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health, law enforcement, or other appropriate agency;
During and after participation in the assistance program, the employee or student will be required to maintain an alcohol and/or drug-free status in order to remain employed. The Division of Student Affairs will monitor students' participation and take whatever actions may be necessary.

It is the goal of Seton Hall University to provide a safe, productive work environment for our students and employees. On-going compliance with this policy statement is required by all. Failure to comply with this law may result in suspension of all federal grant funding and suspension or debarment from future funding for Seton Hall University.

**Student Code of Conduct**

**Alcohol and Other Drug Violations**

Any student found to have committed or to have attempted to commit the following misconduct may be subject to the disciplinary sanctions outlined in Article IV of the Student Code of Conduct. In all instances where examples of specific misconduct are cited, they shall serve as examples and not as an exhaustive or complete list of such conduct.

14. Use, possession, manufacturing, or distribution of marijuana, heroin, narcotics, or other controlled substances (i.e. prescription drugs) except as expressly permitted by law. This includes possession or use of any form or type of paraphernalia associated with controlled substance(s). Parents or legal guardian will be notified if their student is found to be in violation of this policy.

15. Use, possession, manufacturing, or distribution of alcoholic beverages (except as expressly permitted by University regulations), or public intoxication. Alcoholic beverages may not, in any circumstance, be used by, possessed by or distributed to any person under twenty-one (21) years of age.

Being responsible and knowledgeable means knowing and abiding by New Jersey state laws and University policies regulating the use of alcohol. Students should be specifically aware of the following:

a. Furnishing alcohol to someone under 21 years of age is a serious violation of University policy and of New Jersey state law.
b. Students who are 21 years of age or older may have alcohol in their rooms or apartments. Alcohol is not permitted in public areas of the residence halls such as halls, baths, lounges, and lobbies.

c. Kegs, bars, punch containing alcohol, beer bongs, and "around the world parties" (moving a party from room to room) are not permitted on campus or in/at University premises.

d. Open containers of alcohol are not permitted to be outside on campus grounds at any time. This includes walkways around the residence halls.

e. Intoxication as exhibited by behavior is prohibited and will subject the student to disciplinary action. Inappropriate behavior relating to alcohol use will be regarded as a serious violation of the Student Code. The involvement of alcohol and/or other drugs is not considered a legitimate excuse for violation of any University policy.

f. Parents or legal guardians of students under 21 years of age will be notified if their student is found to be in violation of the University's alcohol policy.

Sanctions for Alcohol and Other Drug Violations
The penalties for misconduct range from Probation to Dismissal. Typically, students who have violated the University Community Standards concerning Alcohol and Other Drugs can receive a series of sanctions both punitive and educational in nature. The goals for these sanctions are to educate the student and help them to assess their own behaviors. It is important that our conduct process not only engage the student in conversation about their behavior but also provide the necessary supports for behavioral change.

As mentioned earlier, a variety of primary and secondary educational sanctions are typically assigned for violations of the University Alcohol policy. The most common primary sanctions assigned are;

Probation Level 1
This sanction is a written reprimand for violation of a Community Standard. Probation I is for a designated period of time and includes the probability of more severe disciplinary sanctions if the student is found to have violated any Community Standards during the probationary period. This sanction may impact a student’s eligibility for housing selection. With this sanction, the student remains in “good conduct standing” with the University.
For more severe alcohol violations, such as alcohol transports, the primary sanction assigned is typically;

**Probation Level II**

This sanction is similar to Probation Level I, with the exception that a student would no longer be in “good standing” with the University throughout the duration of the probationary period. This level of probation also restricts the student from engaging in certain leadership positions on campus, such as elected positions (student government), para-professional positions (RA/DA/TIR/PA), Greek Life new member education process and study abroad programs.

**Secondary Sanctions**

Students are also assigned a secondary educational sanctions. Secondary educational sanctions include a mandate to the **CHOICES** alcohol education workshop. Students under the legal age to use alcohol will also have their parents/guardians notified as part of an educational sanction. Students who reside on campus, are also aware that a multiple violations of the university alcohol policy can result in **removal from any on campus housing**. Students who are transported to the hospital for abuse of alcohol along with the primary and secondary sanctions, are required to pay a **fee of $350** for the transport.

**Sanctions for Drug Violations**

Similar violations of the alcohol policy, any student that violates the University drug policy will be assigned a set of primary and secondary sanctions. Sanctions assigned vary depending upon the amount and type of drug, whether there was intent to sell, and location. The typical assigned primary sanction for lower level drug violations such as possession of small amounts of marijuana or possession of paraphernalia is **Probation Level II**. Students found responsible for a higher level drug violation, such as possession of larger amounts marijuana or possession of a controlled substance, are typically are **Suspended from the University**. If a student is found responsible for dealing drugs on campus, the typical primary sanction is **Expulsion from the University**.
Recommendations for next review

The Associate Dean of Students reviewed Seton Hall University’s alcohol and drug policy, and educational and preventative programs. There was no data to assess the alcohol and drug programs as surveys had not been conducted. During this upcoming biennial review the DFSCA Committee plans to conduct an AOD use survey to start better assessing Seton Hall University’s AOD programming.

For the 2016-2017 and 2017-18 academic years, Seton Hall University used a comprehensive approach to address alcohol and other drug use on campus, focusing on policy, education, social life, enforcement and interventions. Seton Hall used a collaborative model, working across departments to provide both active and passive education and prevention programming for the entire campus community. Seton Hall University remains committed to the creation of a safe and healthy environment for our campus community.

Recommendations for 2018-2020 are:

- Replaced vacant seats on the DFSCA committee created by personnel changes.
- Conduct AOD use survey and AOD programming survey to assess perceived AOD climate and campus programming efforts
- Work with Housing & Residence Life to continue AOD events into programming models
- Work with Department of Athletics to continue AOD event opportunities for student athletes
- Disseminate notification emails semi-annually
- Explore resources for continued programming regarding vaping
- Explore resources for programming regarding education on CBD and THC.