2018-19 STUDY ABROAD PROGRAM DESCRIPTION

This memo covers travel courses held in the Winter, Spring Break, and Summer of the 2018-19 Academic Year. Information is due in the Office of the Provost no later than:

- October 1st: Winter 2018-19
- October 1st: Spring Break 2019
- October 30th: Summer 2019

We must be notified using these forms of all planned and proposed travel courses, even those that were approved for a discount last year or in a previous year. Both graduate and undergraduate courses are eligible for discounts if the courses are not part of the students’ comprehensive tuition.

The Provost’s Office should also be informed at least three months in advance of all other Seton Hall-sponsored student trips, including service projects, tours, and competitions, with basic information about attendees, State Department status of destinations, contact information, and the like. Forms for these travel programs will be provided shortly by separate cover.

For courses, faculty provide estimates of program costs to the students and to the college. If program plans are not yet finalized, please provide an estimate of costs. All information except faculty cell phone and faculty emergency contact will be used for advertising on the web.

As in past years, faculty planning a trip should check and report on the State Department Watch List status of the proposed venue or venues. The offering of each course should be explicitly authorized and endorsed by the Dean of the respective College. Ideally, proposals should be sent to the Provost’s Office by the Dean’s Office after the Dean’s review. No travel courses should be advertised to students before this is authorized in writing by the Provost’s Office. However, courses for which these forms have been submitted may participate in the Study Abroad Fair before official approval. Please contact Maria Bouzas at the Office of International Programs to participate in the Study Abroad Fair.

Special notes:

- For Spring Break and Winter courses, departments proposing more than one course should explain their basis for predicting that the population of interested students is large enough to support two courses with healthy enrollment.

- Note that only summer travel courses can include travel during the summer. Courses cannot be listed in Fall or Spring that include travel in the summer, with the exception of courses that will be completed and graded by May 31st, which may be listed as Spring courses for Spring
2018; future extensions of this option will be dependent on review of travel course enrollments.

- Students on probation level II or higher are not allowed to study abroad. Faculty should incorporate this restriction into any materials or interest meetings they have.

- If faculty are using a company to organize logistics they should submit the approval paperwork after getting a tentative trip itinerary and quote from the company.

- Instructors do not need to seek discounts for every travel course (for example, for Winter and Spring courses for undergraduates for which most students will be covered by comprehensive tuition) but no discount can be applied retroactively to courses already complete for which a discount was not yet approved.

- There will be a mandatory meeting in the Fall semester with all faculty leading trips abroad in September, organized by the Office of International Programs.

We continue to seek more definite information for the students of the total cost of the entire experience, more in advance. As part of this effort we also intend to regularize procedures vis-à-vis whether professor travel costs are covered by a) the professor, b) the college, c) volume discounts arranged through travel agents and/or d) a portion of student travel costs. Please ensure that students are aware of likely costs in advance.

Please fill out the following information for each course, as well as the accompanying spreadsheet. On the spreadsheet, please take special care to include the projected number of students for the course and your basis for that projection. The spreadsheet should also reflect how you propose to be compensated for the trip, particularly whether the course is proposed as part of your assigned teaching load for the semester or if the proposal is to compensate as overload, and the amount. If you are proposing a course that will be funded and sponsored in part or whole by a different college, please seek the approval of both your Dean and the Dean whose budget would be covering the costs, including your compensation if applicable.

Title of Program: Louvre to Louis Vuitton: The Museums and Monuments of Paris

Course Number and Title: ARMS 6604: Seminar Abroad: Paris

Cross Listed Course Information if Applicable:

Number of Credits: 3

State Department Watch List Status (and date verified): not on watchlist

Faculty Sponsor Information
  Name(s): Petra Chu
  Department(s): Art, Art History, and Design
  Email Address(es) for Web: petra.chu@shu.edu
Banner account for collection of funds (note that faculty do not collect or distribute travel funds personally and a University account must be used for all collected funds):

Destination City and Country: Paris, France

Dates of Program: May 20-29, 2019

Detailed Program Description:
Like all summer seminars abroad, organized by the MA Program in Museum Professions, this course will expose graduate students in museum professions to museums and museum practices abroad. During their eight days in Paris, students in this seminar will study museums in Paris, starting with one of the oldest public museums in the world, the Musée du Louvre, and finishing with several recently conceived museums, such as the Fondation Louis Vuitton, designed by Frank Gehry. Special attention will be paid to several museums founded in the 70s and 80s as part of the grands projets, the Musée d’Orsay, the Centre Pompidou, the Cité des Sciences et de l’Industrie in the Park de la Villette, and the Musée du Quai Branly. Visits will also include smaller, more idiosyncratic museums, like the Musée Gustave Moreau and the Musée Picasso, as well as institutions like ICOM, where students will hear about the activities of that important organization; and the drawing collection of the Fondation Custodia. Some major monuments like Notre Dame Cathedral, the Sainte Chapelle, and the Château de Versailles will also be on the program.

Short Description for Web: Geared to graduate students in museum studies, this trip will focus on museums and monuments in Paris and environs.

Program Costs to Student in Addition to Tuition (in US dollars):
- Travel: 1,000
- Local Travel: 50
- Lodging: 8 x 50= 400
- Meals: 8 x 30= 240
- Other (describe): ICOM card (free access to museums): 50
- Portion of instructor travel costs: 1,690

Relation of Seton Hall programming and existing programming by cooperating entities – please estimate hours in tabular form

| Tours of monuments and museums, 2-3/day, 6 hours/day; in some museums, students will be meeting with a museum professional from that museum; in others faculty member will serve as guide. All students, moreover, must | 48 hours |
report on at least one museum, assigned to them in advance.

<table>
<thead>
<tr>
<th>Activity</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daily orientation and reflection, ½ hour/day</td>
<td>4 hours</td>
</tr>
<tr>
<td>Preliminary one-day orientation session in South Orange</td>
<td>5 hours</td>
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</tbody>
</table>

Basis for SHU grade in the course:

1. Oral report on one museum in Paris: 5%
2. Participation: 5%
3. Take-home exam at end of course: 40%
4. 15-page term paper: 40%