

**Seton Hall University – Office of the Registrar  
Study Abroad Credit Transfer Form**

|                 |                   |                                   |
|-----------------|-------------------|-----------------------------------|
| Name:           | SHU ID:           | Expected Graduation:              |
| School/College: | Major(s):         | SHU Laptop Abroad (Yes/No):       |
| Campus Abroad:  | Term/Year Abroad: | Type (Exchange, USAC or Non-SHU): |

Instructions:



| # | Abroad Courses             |                | SHU Courses |              |             | Equivalent Chair Name | Signature |
|---|----------------------------|----------------|-------------|--------------|-------------|-----------------------|-----------|
|   | Course Number and/or Title | Abroad Credits | Course #    | Course Title | SHU Credits |                       |           |
| 1 |                            |                |             |              |             |                       |           |
| 2 |                            |                |             |              |             |                       |           |
| 3 |                            |                |             |              |             |                       |           |
| 4 |                            |                |             |              |             |                       |           |
| 5 |                            |                |             |              |             |                       |           |
| 6 |                            |                |             |              |             |                       |           |
| 7 |                            |                |             |              |             |                       |           |
| 8 |                            |                |             |              |             |                       |           |
| 9 |                            |                |             |              |             |                       |           |

**Alternative Courses:** For any alternative courses that could replace your primary selections if needed, write **ALT** next to each alternative course's number and/or title

| Name                     | Signature |
|--------------------------|-----------|
| Academic Advisor         |           |
| Department Chair         |           |
| College/School Dean      |           |
| Director of Study Abroad |           |

**I understand and acknowledge the following:**

**Approval Prerequisite:** For study abroad programs requiring Credit Transfer Form authorization, this form must be fully completed, approved, and submitted by the stated program application deadline before a student can be considered for program approval.

**Eligibility:** Students must have a minimum 3.0 GPA to be approved and nominated.

**Semester-Abroad Enrollment:** Fall and Spring Semester Abroad students must take the equivalent of 12 to 18 Seton Hall credits at the study abroad campus listed on this form and may not take any domestic Seton Hall courses during their semester abroad.

**Transfer Credit:** Only courses completed with a Seton Hall equivalent grade of C or higher for undergraduate students or B or higher for graduate students will be eligible for transfer credit.

**Course Approval:** Courses transferred back to Seton Hall from outside a student's major department require approval from the Chair of the equivalent Seton Hall department.

**Grades and GPA:** Study Abroad grades are not recorded on a student's Seton Hall transcript or calculated into their Seton Hall GPA.

| For Registrar Use Only – Do Not Complete |                    |
|------------------------------------------|--------------------|
| Total Abroad Credits:                    | Total SHU Credits: |
|                                          |                    |

|                   |      |
|-------------------|------|
| Student Signature | Date |
|                   |      |