

J-1 Student Financial Documents Checklist

J-1 Students must demonstrate that they have sufficient financial resources to cover the costs of their program for its entire duration. The Department of State requires schools to verify the availability of these funds before issuing a DS-2019. [\[22 CFR 62.12\(b\)\(1\)\(ii\)\]](#)

The Office of International Programs is required to review proof of funding **for the entire duration of the program**. Financial documentation should reflect **liquid assets**, meaning funds that are readily accessible or easily convertible to cash.

In this document you will find the following forms you may need:

- ☐ Estimated Expenses
- ☐ Financial Sponsorship Agreement Form
- ☐ Company Sponsor Letter Template
- ☐ Housing Sponsorship Agreement Form



Estimated Expenses

CALCULATE YOUR ESTIMATED EXPENSES

Please refer to the breakdown below. You must show proof of available funds for each semester that you plan to attend Seton Hall University in any combination including personal funds, sponsor funds, loans or scholarships.

	Room & Board*	Personal Expenses	Books and supplies	Medical Insurance**	Total Estimated Cost
Undergraduate Students: One Semester	\$9,790	\$1,500	\$500	\$1,428	\$13,218
Undergraduate Students: Full Academic Year	\$19,580	\$3,000	\$1,000	\$2,447	\$26,027
Graduate and Law Students: One Semester	\$8,390	\$1,500	\$500	\$2,791	\$13,181
Graduate and Law Students: Full Academic Year	\$16,780	\$3,000	\$1,000	\$4,782	\$25,562

*Room and Board cost is an estimated value set by the Office of International Programs for DS-2019 issuance purposes using double bed on-campus housing and meal plan. The actual cost of housing can vary depending on whether you live on or off campus, your specific living arrangement, and your individual lifestyle. Single Rooms are available on campus. For specific room rates, please view the Bursar Office's [Tuition and Fees webpage](#).

**[SHU Health Insurance](#) is mandatory for all international and exchange students. Rate price as of 9/2026 is subject to change.

SOURCES OF ACCEPTABLE FUNDING

Personal Funds: (come from your own resources).

- Please provide a bank statement or bank letter with account balance. These documents should be your name, in English, no more than 6 months old and state the currency. You do not need to submit a Financial Sponsorship Agreement Form.

Funds from someone else other than you:

- If you have a sponsor who is supporting your study, each sponsor must submit the following documents: Financial Sponsorship Agreement Form, Bank Statement or bank letter
- **Eligibility Criteria: Bank Statement/Bank Letter** - Less than 6 months old from date of submission.
 - In English (or translated into English). The name of the account holder is clearly stated. Must indicate closing or final balance. Must indicate the type of account (savings/checking) and currency. If a company bank statement or bank letter is provided, the sponsor will need to provide proof that funds can be drawn by the sponsor from the company's bank account such as a business license.
 - If a sponsor's company is supporting your study, please use the Company Sponsor Letter Template below

Loans: Please submit an approval/conditional approval letter. The date of the letter must be within 6 months.

Scholarships: Please submit a scholarship award letter from funder/program. If your scholarship is from your home government, please input the amount under **Funding from Home Government**.

If you have any questions, please feel free to reach out to oiip@shu.edu.



OFFICE OF
INTERNATIONAL PROGRAMS

SETON HALL UNIVERSITY

FINANCIAL SPONSORSHIP AGREEMENT FORM

Each sponsor must complete and sign this form, as well as provide proof of the available funds indicated below (i.e., bank account). The documents acceptable to prove your financial sponsorship must be: **Less than 6 months old, in English (or translated into English), name clearly stated, show the type of currency and closing or final balance.**

PART 1: FINANCIAL SUPPORT

I hereby certify that I am willing, able, and committed to provide (name of student)_____ a total of US\$_____ per ☐ semester/☐ year for all the expenses during the student's study at Seton Hall University. Documentation of my financial resources is attached.

PART 2: SPONSOR INFORMATION

My relationship to the student is: ☐ Parent(s) ☐ Sibling(s) ☐ Relative(s) ☐ Friend(s)			
Surname/Last Name:		Primary/First Name:	
Sponsor's Address:			
Street Address:			Apartment/Unit #:
City:	Province:	Postal Code:	Country:
Phone:		Email:	

PART 3: AFFIDAVIT OF SUPPORT

I promise that for the duration of their program, I will provide the finances written on this form.

Sponsor 1: ☐ By checking this box, I agree to the terms and conditions of this application.

Signature of Sponsor 1	Please sign by hand	Date (month/day/year)	
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Company Sponsor Letter Template

[Company Logo]

Date

I _____(sponsor name), owner of the company _____(company name),
promise to provide the student _____(student name) the financial support amount of
_____(amount on Financial Sponsorship Agreement Form) per year.

My company is in the _____industry and _____has been active for a minimum of 2 years.

[in this section, briefly explain company activities and business processes].

By signing this letter, I certify to support the above student with his/her education expenses at Seton Hall University, including annual tuition cost increases.

Thank you,

[Signature and date]



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HOUSING SPONSORSHIP AGREEMENT FORM

The purpose of this form is to verify that the student will not have any living expenses during their studies. The person(s) who owns or rents the property where the student will reside should sign this form. If more than one person is named on the documents you are submitting, please make sure both people sign below.

Please attach proof of address along with this form, using one of the following documents:

- Lease or Deed Document - Utility Bill - Driver's License - Bank Statement

PART I: AFFIDAVIT OF SUPPORT

I promise that for each semester of his/her program of study, the student, _____ will live free of any charge WITH ME in my home. I promise that I will not require any type of service(s) to be performed in exchange for this benefit. I am aware of how many semesters the student intends to study at Seton Hall University.

Last Name		First Name	
Signature		Date	

PART II: SPONSOR INFORMATION

My relationship to the student is

Phone		Email	
My Home Address where the student will be living:			
Street Address			Apartment/Unit #
City		State	Zip Code
I currently	☐	own	☐ rent this property.

PART III: SIGNATURE

I certify that the information I have provided above is true and correct.

Signature of Sponsor	Please sign by hand	Date	
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