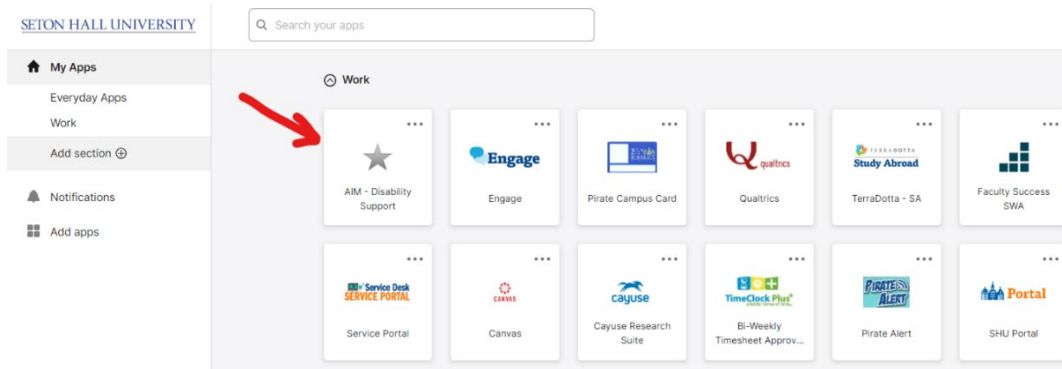


STEP 1: Login to AIM with your PirateNet credentials using this link: <https://hayes.accessiblelearning.com/SHU/> or by clicking the “AIM – Disability Support” App on the Seton Hall My Apps Dashboard.



****IMPORTANT: TO BE ABLE TO SUBMIT AN APPOINTMENT REQUEST, YOU MUST FULLY SUBMIT YOUR APPLICATION FIRST.**

Test Student

ID 13570000 

[OVERVIEW](#) [QUESTIONNAIRE](#) [FILES](#) [SUBMIT APPLICATION](#)

 APPLICATION DRAFT: YOUR APPLICATION IS NOT YET SUBMITTED

FILES

1
Number of Files Uploaded

FORM SUBMISSION

[SUBMIT APPLICATION >](#)

STEP 2: Click on the “Schedule an Appointment” under the “Options” section on the left side of the page.

The screenshot shows a web application interface. On the left, there is a sidebar with an 'OPTIONS' section containing links: Overview, Schedule An Appointment, Previous Applications, and Sign Out. Below these links are theme icons and a 'SIGN OUT' button. On the right, the main content area shows a 'SUCCESS! YOUR ACTION HAS BEEN COMPLETED' message, followed by an 'INTRODUCTION' section with registration instructions and contact information. Below the introduction is a 'STUDENT APPLICATION' section showing details like 'Template: DSS Application', 'Status: Processing', and 'Started On: Tuesday, August 04, 2026 at 10:39 AM'. A 'VIEW APPLICATION' button is at the bottom of this section. Red arrows highlight the 'Schedule An Appointment' link in the sidebar and the 'SIGN OUT' button.

STEP 3: Fill out your appointment request details and specify at least 6 dates/times that you have available. Click “Add Appointment Request” at the bottom of the page and a staff member will reach out with a specific time for your appointment based on your availability.

The screenshot displays the 'Test Student' appointment request form. At the top, it shows the student's ID (13570000) and navigation tabs: OVERVIEW, QUESTIONNAIRE, FILES, APPOINTMENTS, and MAILBOX. Below this is an 'IMPORTANT MESSAGE' section. The main form area is divided into three columns: 'APPOINTMENT REQUEST DETAIL', 'APPOINTMENT PURPOSES', and 'SELECT YOUR AVAILABILITY'. The 'APPOINTMENT REQUEST DETAIL' column includes fields for Campus, Time Zone, Accommodation Requested, Type, and a brief purpose for the meeting request. The 'APPOINTMENT PURPOSES' column lists various appointment types and purposes. The 'SELECT YOUR AVAILABILITY' column shows a calendar with available dates and times. At the bottom, a 'FORM SUBMISSION' section contains two buttons: 'ADD APPOINTMENT REQUEST' and 'BACK TO LIST'. A red arrow points to the 'ADD APPOINTMENT REQUEST' button.

You have now submitted your appointment request and can modify/cancel your request from this screen:



SUCCESS! YOUR ACTION HAS BEEN COMPLETED

The system has successfully saved your action.

NEW APPOINTMENT

REQUEST AN APPOINTMENT >

Important Message

Date and time to be determined. A scheduler will reach out to you about a specific time

APPOINTMENT REQUEST

Campus:

Interprofessional Health Sciences/Nutley

Type:

Remote (Teams)

Earliest Availability:

Monday, August 10, 2026 09:00 AM - 10:30 AM

MODIFY / CANCEL REQUEST >