

Reinkemeyer Research Day Guidelines for Electronic Abstract Submission Submission due date: October 15, 2022, at 11:59PM

As you prepare to submit an abstract for Reinkemeyer Research Day, please keep the following items in mind. Please read each section carefully prior to submitting an abstract. If you have further questions, contact [Reinkemeyer Research Day Support](#).

We welcome your submission in any of the following categories:

- Clinical Practice: Clinical outcomes, health promotion/disease prevention, workplace culture.
- Research: Evidence-based practice implementation, translational research, traditional research.
- Leadership: Initiatives, interprofessional collaboration, workplace development.
- Education: Academic or professional development initiatives, instructional technology.

Presentation Format (choose one):

- Poster Presentation
- Oral Podium (only eligible for completed work)
- Either Poster or Oral Podium

General Information

- Note: Peer reviewers will be using a rubric to review your abstract submission; please review the conference rubric.
- Completed work or projects may be submitted as an oral podium presentation, a poster presentation, or either presentation.
- If successfully reviewed, final abstract acceptance will be conditional upon paid conference registration by the primary presenting author.
- The primary presenting author should be listed first in the order of authors. All communications will be directed to the primary presenting author only.
- In addition to the abstract, name, credentials and email address are required for each author. The primary author is responsible for any author's disclosure of conflict of interest.
- Please remember to include any and all authors/contributors or anyone you may wish to credit for the work you are submitting. Once the abstract submission deadline has passed, you may not be able to add authors/presenters to the abstract.
- Abstract submission grants permission to upload to the Reinkemeyer Research Day website/repository.

Presentation options include the following:

- Oral Podium Presentations: 20-minute presentation, time allotted is 15 minutes for individual abstract presentation, with five (5) minutes for audience questions.
- Poster Presentations: Poster size is 48" X 36".

Submission Process

- Submission Due Date: Submit all abstracts no later than October 15, 2022, 11:59 p.m. (23:59) Eastern Time using the electronic submission site. Incomplete abstracts will not be eligible for consideration.
- All abstract and presentation materials must be in compliance with international copyright laws.
- Email confirmation of completed abstract submissions will be sent to the primary presenting author only upon receipt of the complete submission.
- Email notification of abstract acceptance will be sent to the primary presenting author only approximately 6 weeks after the Submission Deadline Date.
- Presentations must be uploaded by the identified deadline – approximately 4 weeks before the research day.

Abstract Text and References

- The abstract should be between 1500 - 4000 characters – approximately 300 to 500 words. The title, presenter information, and references are not to be included in the abstract text box.
- We suggest that abstracts be developed in a word processing program before accessing the online submission form. Use the spell check and word count features of your word processor to check the text of the abstract before submitting it.
- Structure your abstract as follows: Background, Methods, Results, Discussion, Conclusions/Implications for Practice.
- Please remove all references to the title and author information on the abstract before completing the submission.
- Provide a minimum of four scholarly reference (e.g., science journal articles, books).
- References should be recent and/or appropriate for the abstract (references should be no older than five to seven years, unless they are a seminal work).
- Use APA 7th Edition style.