Procurement Policies & Procedures

The function of the Procurement Department is to assure the proper and costefficient expenditures of University funds through the competitive bid process and creative contracting. Are you looking for insight on the various forms & topics as a way to improve your skills and/or performance of your team? Join us for an informative session overseen by the Procurement Department.

Email <u>HRTOD@shu.edu</u> to register for one of the below sessions (minimum 4/maximum 10 attendees):

Date:	<u>Time</u> :	Location:
Wednesday, 3/8/17	11:00 am – 12:30 pm	Dept of HR Training Room
Thursday, 3/23/17	11:00 am – 12:30 pm	Dept of HR Training Room
Wednesday, 4/5/17	11:00 am – 12:30 pm	Dept of HR Training Room
Wednesday, 5/10/17	11:00 am – 12:30 pm	Dept of HR Training Room

