Wikis

A wiki is a website of one or more pages that allows people to add and edit content collectively. This wiki has an easy-to-use editor that lets you quickly add content and style your work. Your wiki starts with one page: the homepage. You can add new pages at any time and link them together.

Uses of a Wiki

Teams LX™ is a special wiki designed to give students and instructors tools for collaboratively creating rich media websites within the course management environment. Users share a common online workspace author content, assemble research, and present their work.

Collaborating on online projects

Wikis is a great way for instructors to create group assignments. Students work cooperatively to develop, write, and publish their solutions in the form of websites. This process encourages them to think critically and analytically as they evaluate and organize relevant content.

Creating a shared course resource

Wikis allow instructors and students to collaboratively build shared knowledge bases within courses. Users can maintain an up-to-date, online course resource by authoring content, linking to external resources, contributing opinions and analysis, and re-framing existing content.

Assessing group participation

Wikis provide a course tool to help instructors assess the group project work they have assigned. This tool allows an instructor to drill down into the individual contributions of each student and to track the evolution of a group's response during the problem-solving process.

Finding a Wiki Site

There are two main places where you can access a wiki from within your online course or organization:

- The Central Course Wiki site is found within the Tools area of your course or organization.
- Team Wiki sites can be found in any content area where the instructor has created them.

Each course has one Central Course Wiki but can have many Team Wiki sites.

Accessing the Central Course Wiki

1. Go to your course.
2. Click on the **Course Tools** link within the control panel.
3. Click on **Wikis**.

Accessing Team Wikis

1. Go to your course.
2. Click on the content area (Course Documents, Assignments, etc.) in the course menu.
3. Browse the sub-folders, if any.
4. Click on **View** to open a wiki.

Creating Wikis

You can create as many wikis as you would like in your course. These wikis can be configured in different ways to create different learning activities. Note that each course and organization also has one Central Course Wiki that you can turn on or off.

Additional wikis are created within the Control Panel or in the Edit View of course content areas. Wikis are created by adding a special kind of content type in a course content area such as Assignments or Course Documents. Additional wikis cannot be created if the Instructor has disabled the wiki content type in the course Control Panel.
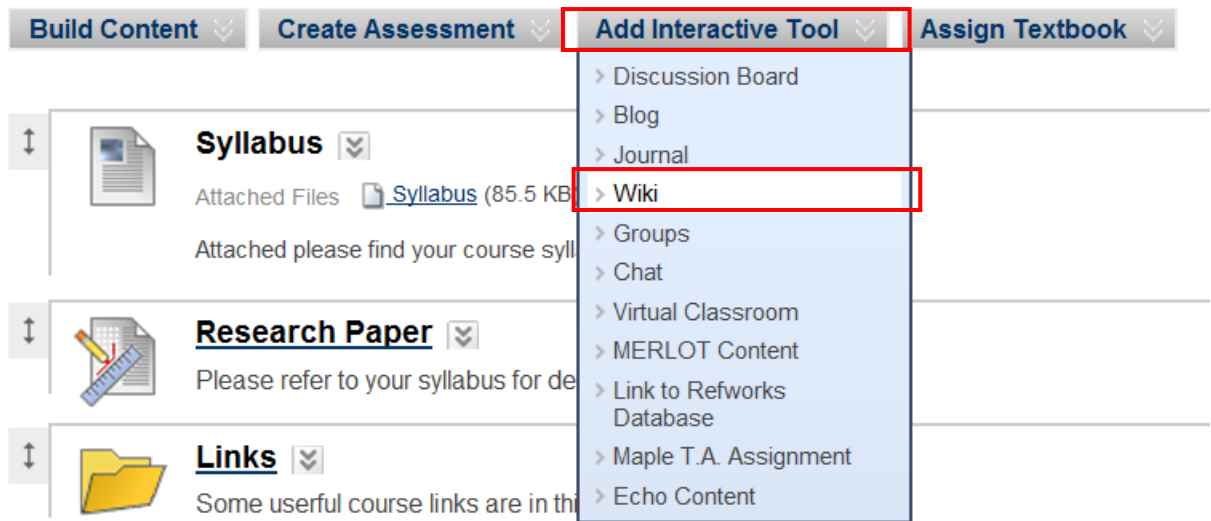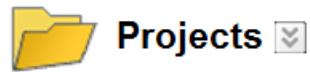
Create the Wiki

You can create a wiki by adding a special kind of content type within a course or organization Content Area, such as Assignments or Course Documents.

1. Begin in the course where you would like to create the wiki.
2. Then, in the Control Panel click on **Content Area** where you wish to create the wiki. In this example, we will select Projects.
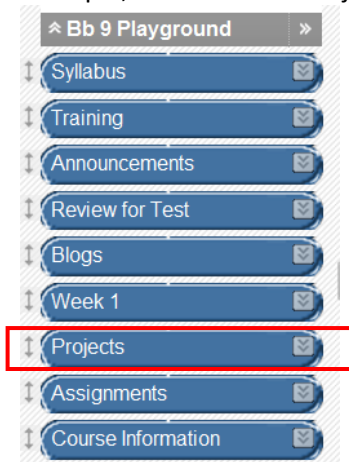
3. Mouse over the menu entitled Add Interactive Tool near the top of the page and select **Wiki** from the drop down menu. You can then select the settings that will suit your specific intentions.

4. At the next screen, you can either link your wiki to an existing wiki page or create a new wiki page. For this example, we will create a new wiki. Click Create New Wiki and then click Next.

5. Enter a name for the wiki, provide a brief description, select choices from the customization options that follow and then click submit.

1. Wiki Information

★ Name [ternational Relations Wiki]

Instructions

Visual Editor is: ON

Normal | 3 | Arial | B I U abe | x₂ x² | | | | | | | | | |

abc | | | | | | | | | 🌐 | | | A | | | √x ⟨⟩ ⟨⟩ □ |

| | | | | | |

This wiki provides.....

Path: body

☐ Save as Reusable Object

2. Wiki Date and Time Restrictions

Wiki Availability   ⦿ Yes ○ No

Limit Availability   ☐ Display After [_____]
                           Enter dates as mm/dd/yyyy
                           ☐ Display Until [_____]
                           Enter dates as mm/dd/yyyy

3. Wiki Participation

Student Access   ○ Closed to Editing ⦿ Open to Editing

4. Wiki Settings

Grade Wiki   ⦿ No grading
                    ○ Grade : Points possible : [_____]

5. Submit

Click **Submit** to finish. Click **Cancel** to quit without saving changes.

Cancel   **Submit**

6. Select the wiki you just created (by clicking on the title) which is displayed in the text box as pictured and then click Next.

1. Create Link: Wiki

Link to the Wikis page, link to a specific Wiki, or create a new Wiki.

○ Link to the Wikis Page

⦿ Link to a Wiki

----Select Wiki below----
International Relations Wiki

Create New Wiki   [Create New Wiki]

2. Next

Cancel   **Next**

7. The following screen allows you add a wiki page. before officially posting it. If you are satisfied with the name, description and customization For example, you may add a website link to the

page as pictured below. Give the post a name or title and then copy the link into the text box. When you are finished, click submit.
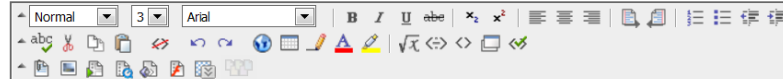
8. Your wiki link will then be displayed within the Content Area where we started (in this example, projects).
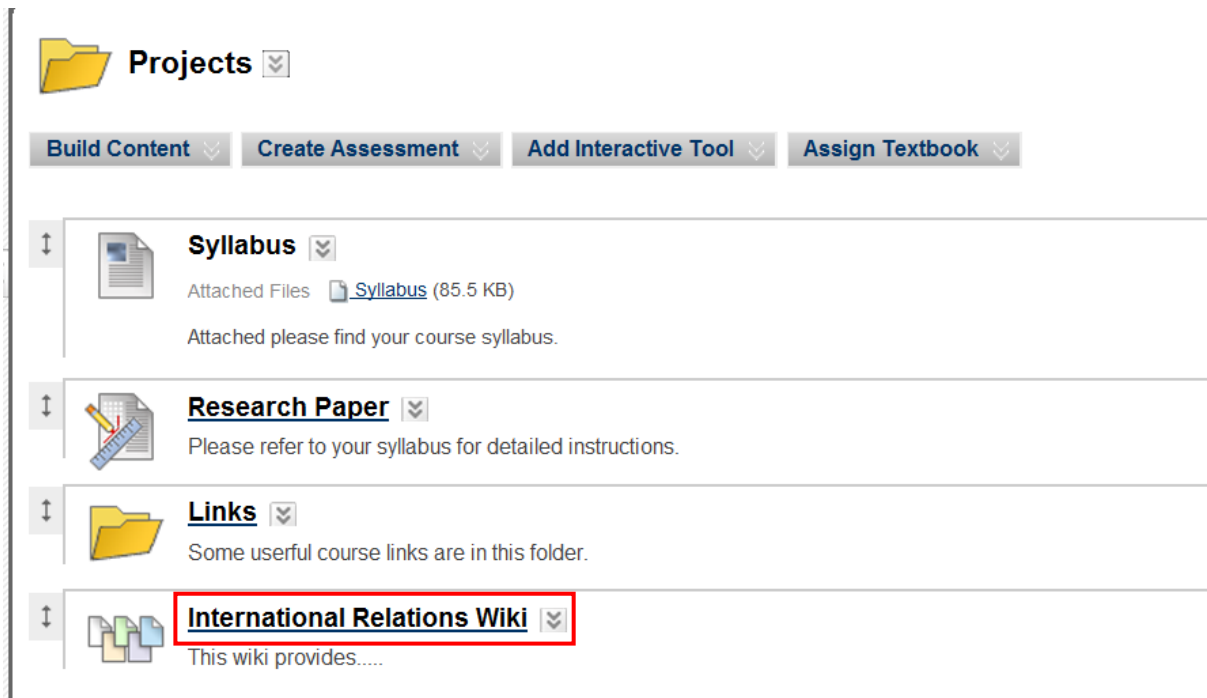
Adding Pages to the Wiki

1. Once you have created the Wiki, you can add wiki pages in order to building the content of the wiki. In the content area where you created the wiki (projects in this example) click on the title of your wiki (International Relations Wiki in this example).
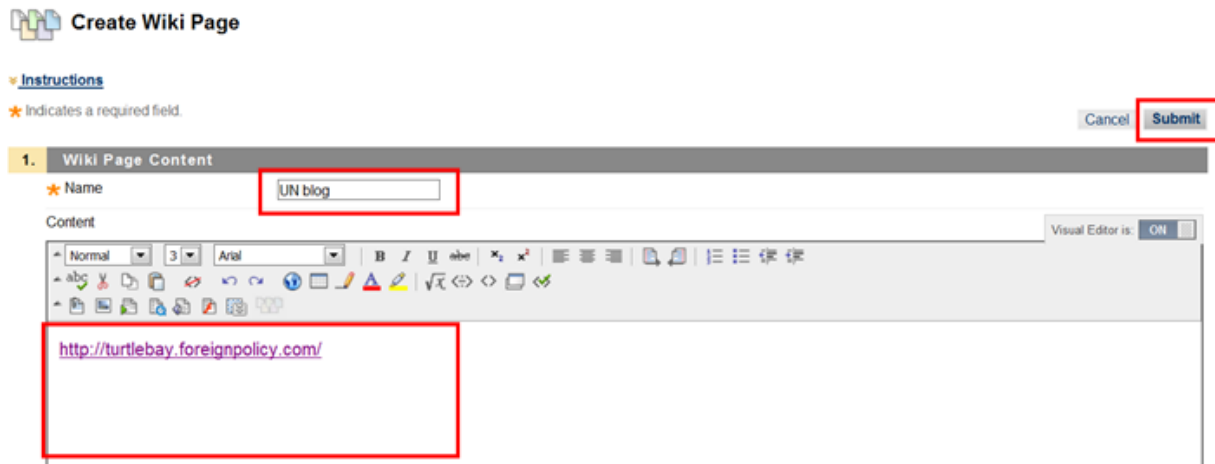
2. Next, click **Create Wiki Page**

3. Then, type a name for the Wiki Page (UN blog in this example) and provide the link or whatever information or content you desire in the text box. When you are finished, click submit.
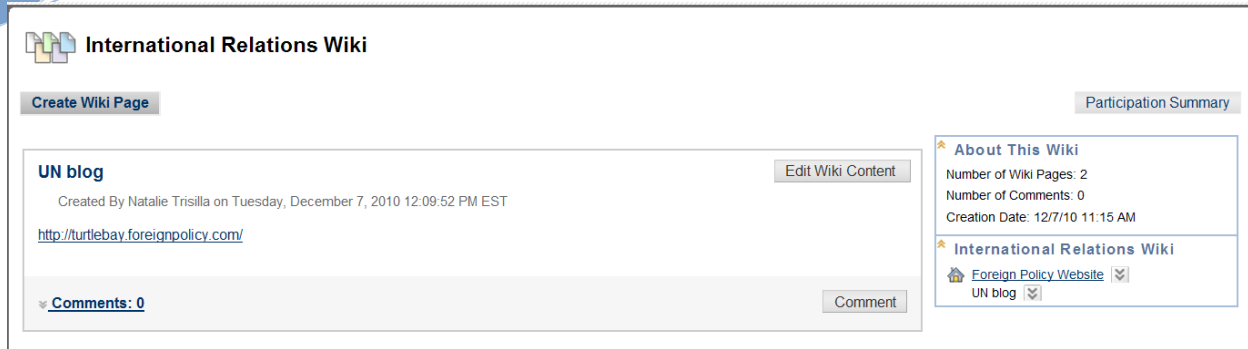
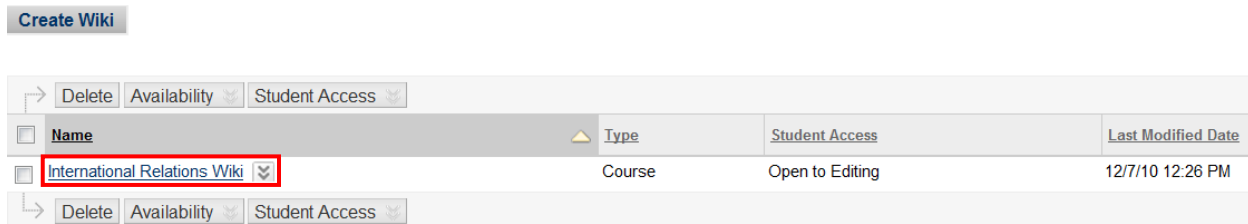4. The next screen will show you the successfully created wiki page.

Evaluating Participant Performance

1. In your course's Control Panel, under Course Tools select **Wikis**. This page shows all the wikis that have been assigned in the course and allows the instructor to view the details of a particular site.
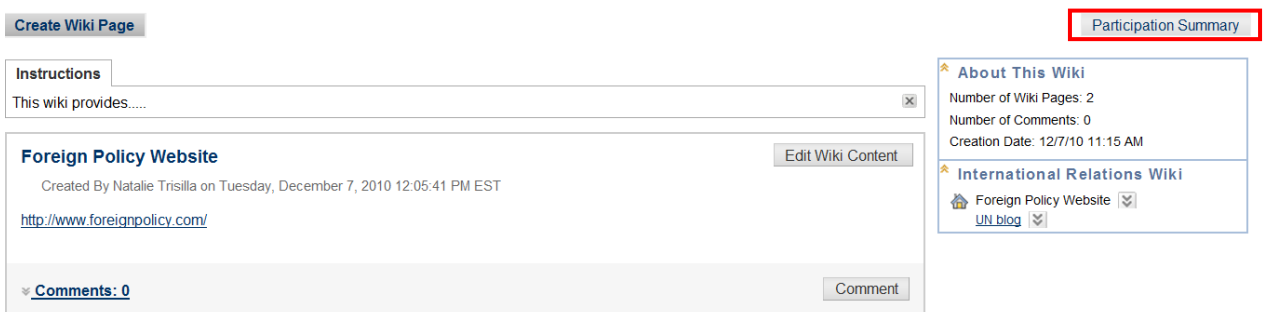2. Select the Wiki for which you would like to evaluate a participant's performance.

3. Next, click **Participation Summary.** The report shows an up-to-date summary of each participant's contribution to the site.

4. The Participation Summary shows a breakdown of the total page saves and the total words modified. These metrics can help an instructor determine the level of a student's participation within the Teams site.

- "Total Page Saves" shows the number of times that a particular student has saved a page in the wiki and the percentage of total page saves made by that student.
- "Total Words Modified" shows the number of words modified by a particular student and the percentage of the total words modified by that student.

Participation Summary

Each user's contributions to the Wiki are represented by **Words Modified** and **Page Saves**. If the wiki is gradable, the participant can be graded by clicking his or her name. More Help

Name ▲	Words Modified (Number Count)	Words Modified (Percentage)	Page Saves (Number Count)	Page Saves (Percentage)
Natalie Trisilla	20	100%	2	100%

Displaying **1** to **1** of **1** items   Show All   Edit Paging…

About This Wiki
Wiki Name: International Relations Wiki
Type: Course
Creation Date: 12/7/10 11:15 AM
Pages: 2
Comments: 0

View Contributions By: ‹ ›
Show All Members
All
Natalie Trisilla