

Using the “NEW” Uniprint Printing System

Seton Hall University has implemented a printing system called “Uniprint,” developed by Pharos Systems. It works with the Seton Hall University Campus Card systems for accounting and authentication. Use of this system requires that students have a valid Seton Hall University Identification Card.

How to use Pharos:

Step 1

Before sending a printing request, use the “Print Preview” option under the “File” pull-down menu to ensure that you only print the pages you desire. This is particularly useful for printing just the information you want.

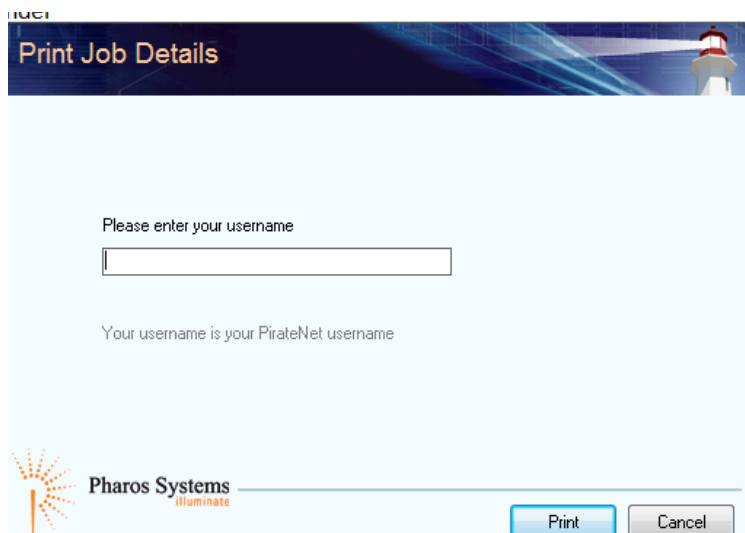
Step 2

After you have previewed your document and are ready to print, send your print job to the printer by selecting “Print” under the “File” pull-down menu.

Step 3

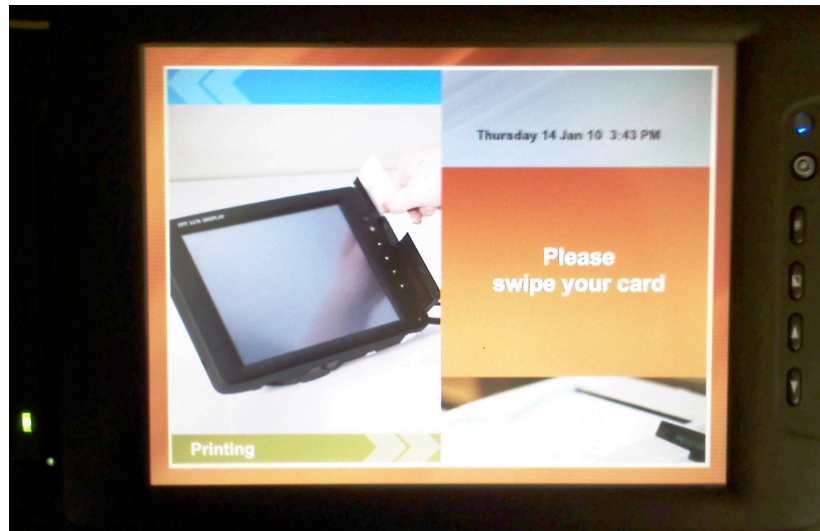
Enter a PirateNet username .

NOTE: Your username MUST MATCH PirateNet username to release “print jobs”

The image shows a software dialog box titled "Print Job Details" with a lighthouse icon in the top right corner. The background is light blue. In the center, there is a text prompt "Please enter your username" above a single-line text input field. Below the input field, it says "Your username is your PirateNet username". At the bottom left is the Pharos Systems logo, which consists of a stylized sunburst icon and the text "Pharos Systems illuminate". At the bottom right are two buttons: "Print" (highlighted in blue) and "Cancel" (grey).

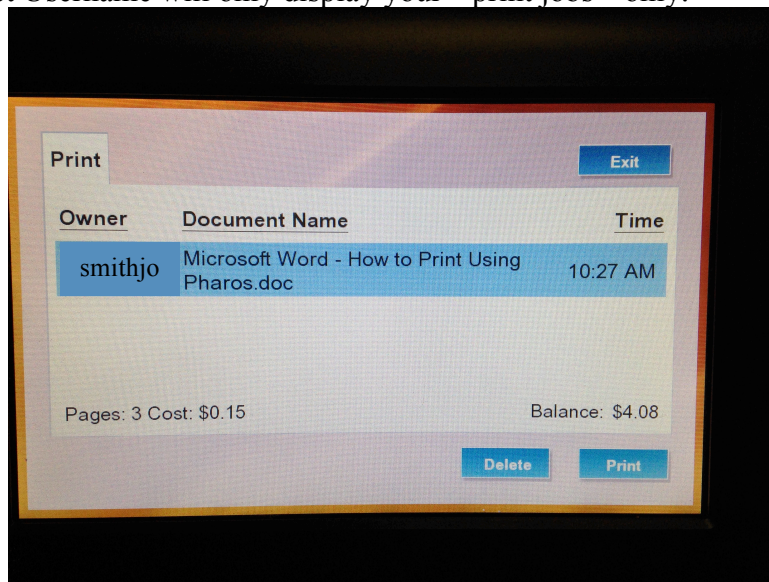
Step 4

Walk to the release station next to the printer and swipe your SHU ID card.



Step 5

Your PirateNet Username will only display your “print jobs” only.



Step 6

Once you have finished selecting your print jobs, select “Exit” from the release station.