# Using the "NEW" Uniprint Printing System

Seton Hall University has implemented a printing system called "Uniprint," developed by Pharos Systems. It works with the Seton Hall University Campus Card systems for accounting and authentication. Use of this system requires that students have a valid Seton Hall University Identification Card.

How to use Pharos:

## Step 1

Before sending a printing request, use the "Print Preview" option under the "File" pull-down menu to ensure that you only print the pages you desire. This is particularly useful for printing just the information you want.
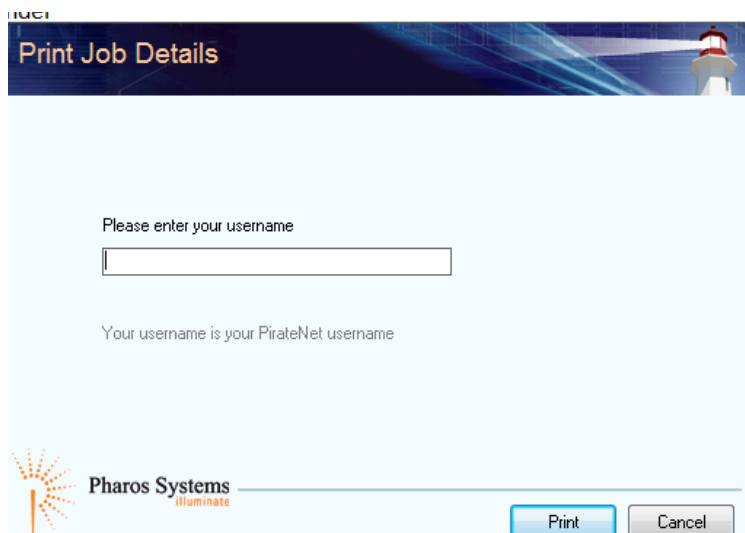
## Step 2

After you have previewed your document and are ready to print, send your print job to the printer by selecting "Print" under the "File" pull-down menu.
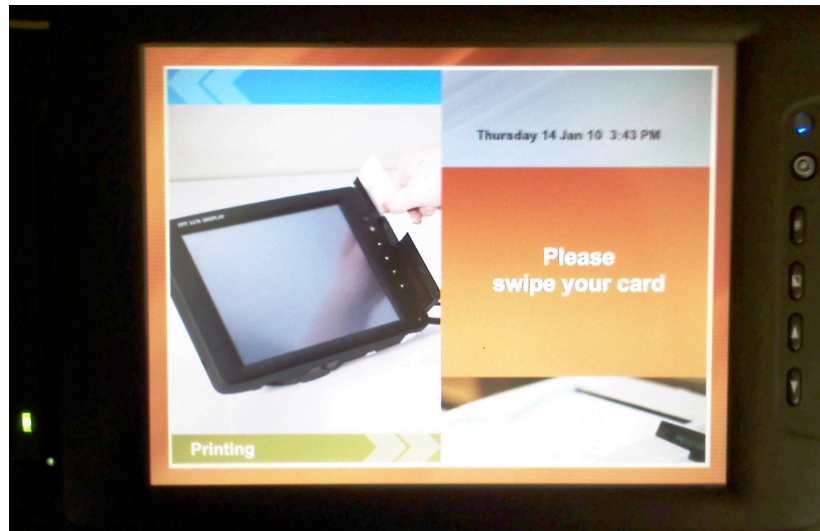
## Step 3

Enter a PirateNet username .

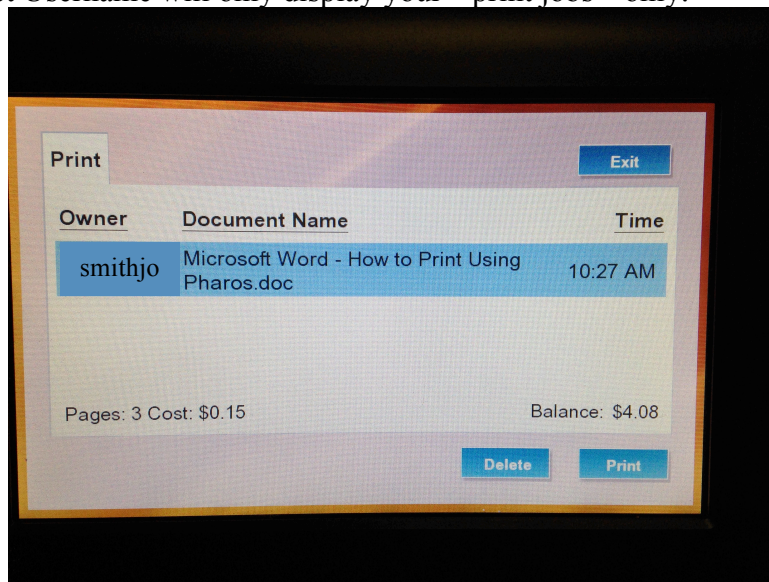NOTE: Your username MUST MATCH PirateNet username to release "print jobs"

## Step 4
Walk to the release station next to the printer and swipe your SHU ID card.



## Step 5
Your PirateNet Username will only display your "print jobs" only.



## Step 6
Once you have finished selecting your print jobs, select "Exit" from the release station.