

Comparison Between Kronos & TimeClock Plus

Kronos

- Only compatible with limited web browsers.
- Kronos requires Java.

TimeClock Plus

- Compatible with most Web Browsers (i.e. Internet Explorer, Edge, Firefox, Chrome, Safari etc.)
- TimeClock Plus does not require Java.

Timecard Access

Kronos

- “**My Timecard**” located under “**My Information**” tab allows to access timecard.



TimeClock Plus

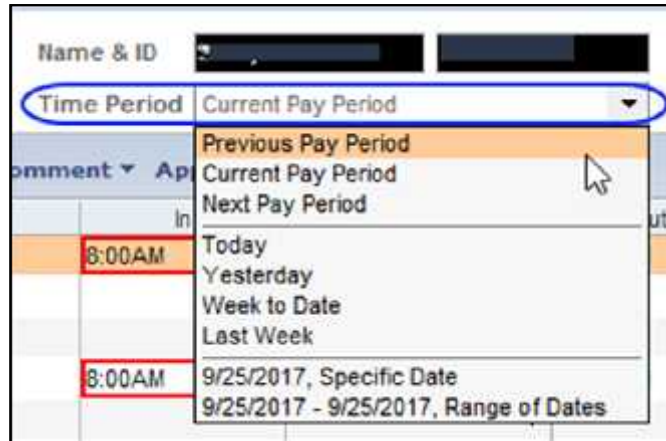
- “**Manage Time Sheet**” on the menu bar allows to access time sheet (timesheet is available on a single click).



Pay Period Navigation

Kronos

- The “**Time Period**” dropdown located below the “Employee Name” is used to navigate through pay periods.

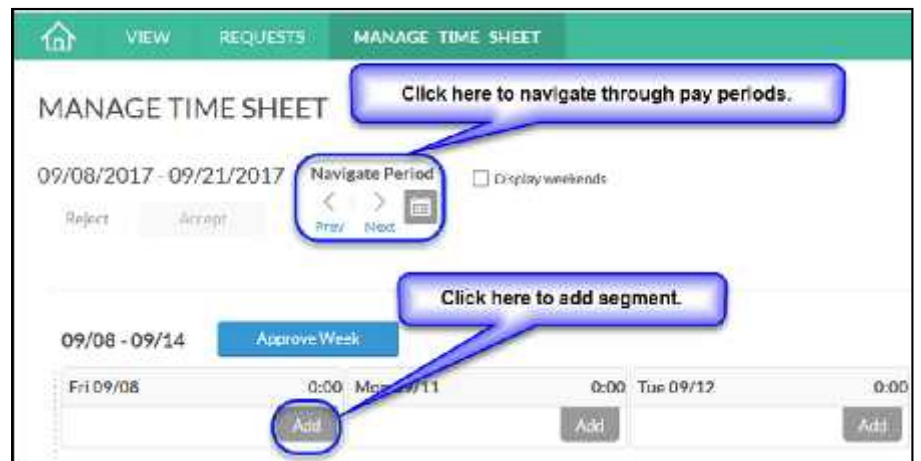


A screenshot of the Kronos interface showing a dropdown menu for "Time Period". The dropdown is open, displaying several options. The "Current Pay Period" option is highlighted in orange. Other options include "Previous Pay Period", "Next Pay Period", "Today", "Yesterday", "Week to Date", "Last Week", "9/25/2017, Specific Date", and "9/25/2017 - 9/25/2017, Range of Dates". The dropdown is located below the "Employee Name" field.

Name & ID	Time Period
	Current Pay Period
	Previous Pay Period
	Current Pay Period
	Next Pay Period
	Today
	Yesterday
	Week to Date
	Last Week
	9/25/2017, Specific Date
	9/25/2017 - 9/25/2017, Range of Dates

TimeClock Plus

- The “**Navigate Period**” allows to navigate through pay periods.



A screenshot of the TimeClock Plus "MANAGE TIME SHEET" interface. The interface shows a date range of "09/08/2017 - 09/21/2017". There are buttons for "Reject", "Accept", and "Approve Week". A "Navigate Period" button is highlighted with a blue callout that says "Click here to navigate through pay periods." Below this, there is a "Add" button highlighted with a blue callout that says "Click here to add segment." The interface also includes a "Display weekends" checkbox and a table for adding time segments.

Date	Start Time	End Time	Day
Fri 09/08	0:00	0:00	
Mon 09/11	0:00	0:00	
Tue 09/12	0:00	0:00	

Entering Time

Kronos

- Time is entered in one row left to right utilizing the **'In'** and **'Out'** boxes.

	Date	Pay Code	Amount	In	Transfer	Out	In	Transfer	Out	Shift	Daily	Cumulative
Thu 10/05												
Fri 10/06				8:45AM		12:00PM	1:00PM		4:45PM	7.0	7.0	7.0
Sat 10/07												7.0
Sun 10/08												7.0
Mon 10/09												7.0

TimeClock Plus

- Time is entered by adding segments.

10/06 - 10/12 Approve Week DAILY

10/06 10/07 10/08 10/09 10/10 10/11 10/12

IN OUT 3.00

10:15 AM 12:00 PM

10/06 - 10/07 Summary

IN OUT 3.40

10:10 PM 11:15 PM

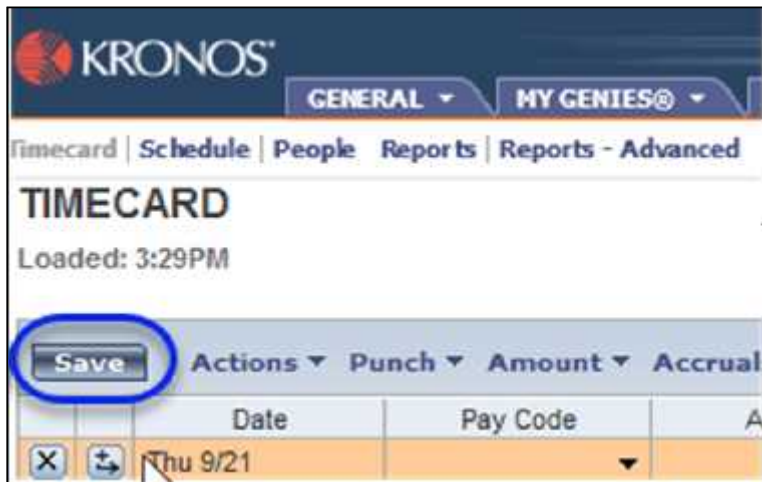
10/06 - 10/07 Summary

Click here to add segment

Save

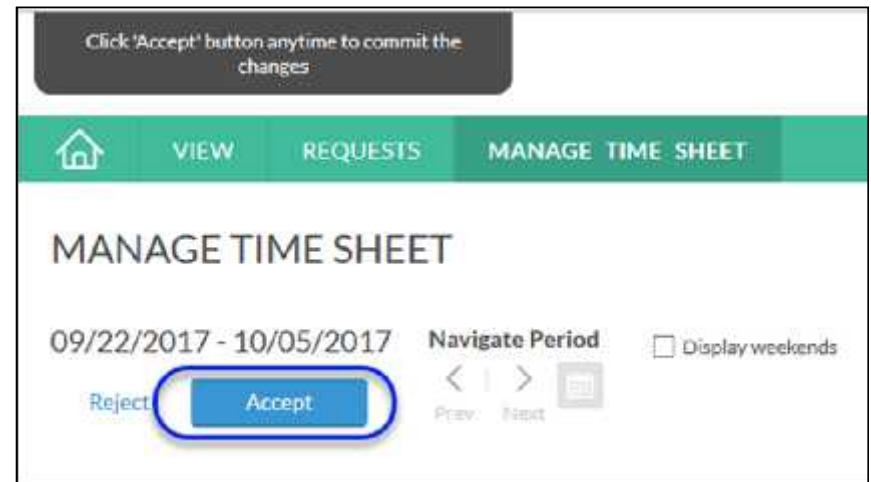
Kronos

- Changes are saved by clicking the “**Save**” button which is located at the top left.



TimeClock Plus

- Changes are saved by clicking the “**Accept**” button also located at the top left.



Copy Segments

Kronos

- There is no option to “COPY” hours.

TimeClock Plus

- Segments can be copied by clicking on “Copy”.



Totals and Approval

Kronos

- The payperiod totals are displayed at the bottom left of the timecard under “**Totals and Schedule**” tab.
- The “**Approve**” button is located at the top for the employee and the supervisor.

TIMECARD

Loaded: 3:57PM

Name & ID: [Redacted]

Time Period: 4/07/2017 - 4/20/2017, Range of Date

Actions	Punch	Amount	Accruals	Comment	Approvals	Reports
	Date	Pay Code	Amount		Approve	
	Thu 4/06				Remove Approval	
	Fri 4/07		8:15A		Approve Overtime →	12
	Sat 4/08				Sign Off	
	Sun 4/09				Remove Sign-Off	
	Mon 4/10		8:15AM			12

TOTALS & SCHEDULE ACCRUALS AUDITS SIGN-OFFS, REQUESTS & APPROVALS

Account	Pay Code	Amount	Wages
BW1141311/S99634/001-11079641	Total Hours	70.0	
BW1141311/S99634/001-11079641	Sick	0.75	
BW1141311/S99634/001-11079641	Holiday	14.0	
BW1141311/S99634/001-11079641	Regular	55.25	

TimeClock Plus

- The “**Total Hours**” for the pay period are displayed on the top right. (Sub totals are also displayed for each week.)
- Employee must approve each week by clicking on the “**Approve Week**” button, located on top of each week and click “**Accept**” once you approve your time sheet to save.

MANAGE TIME SHEET

09/03/2017 - 09/23/2017

Navigation: [Icons]

Buttons: [Accept] [Approve]

Total for the pay period

Regular	OT1	OT2	OT3	OT4	OT5	OT6
70.00	4.00	0.00	0.00	0.00	0.00	0.00

Total for the week

Regular	OT1	OT2	OT3	OT4	OT5	OT6
70.00	4.00	0.00	0.00	0.00	0.00	0.00

Buttons: [Approve Week] [Accept] [Approve]