

## Overview and Deadlines

The **College of Communication and the Arts** and its **Center for Graduate Studies** considers graduate application fee waiver requests based on demonstrated financial need or academic merit (evaluated by GRE/MAT score).

To be considered for an application fee waiver, relevant sections of the attached form should be completed by the prospective student and submitted to Dr. Ryan Hudes ([ryan.hudes@shu.edu](mailto:ryan.hudes@shu.edu)) within the following timeframes depending on the application term –

- **Fall Admission: December 1 – April 1**
- **Spring Admission: June 1 – October 1**

The review process for fee waiver requests takes up to **14 business days** and prospective students **will be notified in writing with a decision**. Please note, no extensions for application deadlines will be made for those waiting for a fee waiver request to be reviewed. Complete program applications and all supporting materials must be received no later than the appropriate deadline –

- **Fall Admission: May 1 Priority Deadline (August 1 final deadline)**
- **Spring Admission: November 1 Priority Deadline (December 1 final deadline)**

## Additional Details

- Fee waiver requests are considered for first-year applicants only.
- Applicants requesting transfer credit(s) are ineligible.
- Fee waivers will not be considered for applicants who utilized an application fee waiver for any prior admissions cycle.
- Fee waivers are valid for one-time use and are non-transferrable.
- If a prospective student received an *authorized* graduate fee waiver from attending a University event (e.g. Graduate Open House), the waiver should be used by the applicant. All application fee waivers are verified. Unauthorized use of fee waivers is prohibited.
- Applicants previously approved for a GRE/MAT waiver (due to grade point average criteria) are eligible to submit a graduate application fee waiver request.

## Fee Waiver Request Form

### Section 1

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
Email: \_\_\_\_\_

### Section 2

Intended Program (select one):

- Museum Professions
- Public Relations
- Strategic Communication

Basis of Fee Waiver Request (select one):

- Financial Need
- Academic Merit (GRE/MAT score)
- Prior Fee Waiver expired

*Please note: this application fee waiver is only for the College of Communication and the Arts. Applicants to other programs should contact the appropriate School/College with waiver requests.*

### Section 3

#### GRE Score

Quantitative Score: \_\_\_\_\_

Verbal Score: \_\_\_\_\_

Writing Score: \_\_\_\_\_

#### Miller Analogies Test (MAT) Score

Scaled Score: \_\_\_\_\_

GRE/MAT was waived due to grade point average (3.7 or higher)

**Section 4 – This section only needs to be completed if the request is based on financial need.**

Marital Status:  Married  Single  Separated  Divorced

No. of Children, if any: \_\_\_\_\_

Are you currently enrolled in college? \_\_\_\_\_

If yes, what is the tuition per year? \_\_\_\_\_

Amount of financial aid received from all sources: \_\_\_\_\_

Are you employed?  Yes – full-time  Yes – part-time  No

If yes, what is your annual salary? \_\_\_\_\_

By signing and submitting this **Graduate Application Fee Waiver Request** form, I certify that the above information is accurate and complete to the best of my knowledge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_