Graduate Application Fee Waiver Request

**Overview and Deadlines**

The **College of Communication and the Arts** and its **Center for Graduate Studies** considers graduate application fee waiver requests based on demonstrated financial need or academic merit (evaluated by GRE/MAT score).

To be considered for an application fee waiver, relevant sections of the attached form should be completed by the prospective student and submitted to Dr. Ryan Hudes ([ryan.hudes@shu.edu)](mailto:ryan.hudes@shu.edu)) within the following timeframes depending on the application term –

* **Fall Admission: December 1 – April 1**
* **Spring Admission: June 1 – October 1**

**The review process for fee waiver requests takes up to 14 business days and prospective students will be notified in writing with a decision.** Please note, no extensions for application deadlines will be made for those waiting for a fee waiver request to be reviewed. Complete program applications and all supporting materials must be received no later than the appropriate deadline –

* **Fall Admission: May 1 Priority Deadline (August 1 final deadline)**
* **Spring Admission: November 1 Priority Deadline (December 1 final deadline)**

**Additional Details**

* Fee waiver requests are considered for first-year applicants only.
* Applicants requesting transfer credit(s) are ineligible.
* Fee waivers will not be considered for applicants who utilized an application fee waiver for any prior admissions cycle.
* Fee waivers are valid for one-time use and are non-transferrable.
* If a prospective student received an *authorized* graduate fee waiver from attending a University event (e.g. Graduate Open House), the waiver should be used by the applicant. All application fee waivers are verified. Unauthorized use of fee waivers is prohibited.
* Applicants previously approved for a GRE/MAT waiver (due to grade point average criteria) are eligible to submit a graduate application fee waiver request.

**Fee Waiver Request Form**

***Section 1***

First Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Last Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Section 2***

|  |  |
| --- | --- |
| Intended Program (select one):   * Museum Professions * Public Relations * Strategic Communication | Basis of Fee Waiver Request (select one):   * Financial Need * Academic Merit (GRE/MAT score) * Prior Fee Waiver expired |

***Please note: this application fee waiver is only for the College of Communication and the Arts. Applicants to other programs should contact the appropriate School/College with waiver requests.***

***Section 3***

|  |  |
| --- | --- |
| **GRE Score**  Quantitative Score: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Verbal Score: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Writing Score: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **Miller Analogies Test (MAT) Score**  Scaled Score: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

GRE/MAT was waived due to grade point average (3.7 or higher)

*Section 4 –* ***This section only needs to be completed if the request is based on financial need.***

Marital Status: Married Single Separated Divorced

No. of Children, if any: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you currently enrolled in college? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If yes, what is the tuition per year? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount of financial aid received from all sources: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you employed? Yes – full-time Yes – part-time No

If yes, what is your annual salary? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By signing and submitting this **Graduate Application Fee Waiver Request** form, I certify that the above information is accurate and complete to the best of my knowledge.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_