

Class of 2015
Laptop / Tablet Return Policy

As a full-time undergraduate student at Seton Hall, you will be participating in the Mobile Computing Program. As a participant, you will be issued a ThinkPad T520 laptop computer or, as a science major, an X220 tablet computer to use during your studies at Seton Hall University.

Seton Hall University has decided to distribute the T520 laptops and X220 tablets during Freshman Orientation in June of 2011. This will give the Class of 2015 the opportunity to become familiar with the laptop / tablet during the summer months so that you can hit the ground running in August. In return, we ask that if you decide not to attend Seton Hall University, that you return the T520 or X220 along with all of the accessories issued with the computer no later than August 10, 2011. Please sign and date this document to verify that you have read, understand and agree to the conditions outlined below:

- I understand that I will pick up the T520 laptop or X220 tablet during Freshman Orientation in June 2011.
- If I decide not to attend Seton Hall University for the Fall 2011 semester, I understand that it is my responsibility to return the T520 laptop or X220 tablet, along with all of the accessories received, to Seton Hall University.
- I understand that I must return the T520 laptop or X220 tablet to the Asset Management Office located in Corrigan Hall Room 25 no later than 4:00 pm on Wednesday, August 10, 2011. The hours of operation for the Asset Management Office are Monday – Thursday, 9:00 am – 4:00 pm and Friday, 9:00 am – 12:00 pm.
- If I am not able to return the laptop/tablet in person, it is my responsibility to contact the Asset Management Office to make alternate arrangements so that the laptop/tablet is returned by 4:00 pm on August 10, 2011. The Asset Management Office phone number is 973-313-6181.
- I understand that if I decide not to attend Seton Hall University for the Fall 2011 semester and I fail to return the laptop/tablet by 4:00 pm on August 10, 2011, I am liable for the full cost of the laptop/tablet and accessories.
- I understand that once I have been charged the full cost for failure to return the laptop/tablet, the fee is non-refundable and I will no longer be able to return the laptop/tablet to Seton Hall University.

By signing this agreement, I accept the terms and conditions outlined above and agree to abide by them.

Student Signature (Parent or Guardian for students under 18 yrs of age)

Date

Print Student's Name