

Using the “NEW” Uniprint Printing System

Seton Hall University has implemented a printing system called “Uniprint,” developed by Pharos Systems. It works with the Seton Hall University Campus Card systems for accounting and authentication. Use of this system requires that students have a valid Seton Hall University Identification Card or Guest Card to obtain their printout.

How to use Pharos:

Step 1

Before sending a printing request, use the “Print Preview” option under the “File” pull-down menu to ensure that you only print the pages you desire. This is particularly useful for printing just the information you want.

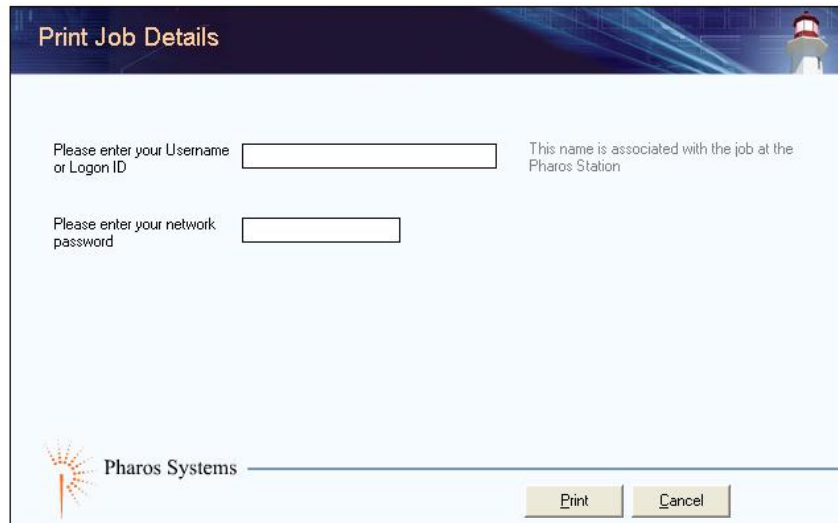
Step 2

After you have previewed your document and are ready to print, send your print job to the printer by selecting “Print” under the “File” pull-down menu.

Step 3

Enter a username and password into the corresponding fields.

NOTE: Your username and password DO NOT have to match with your PirateNet username or password, you only need to be sure that you enter a username you will be able to recognize once you swipe your card in the Pharos box and a password you will remember to input in order to release the print job.



Print Job Details

Please enter your Username or Logon ID This name is associated with the job at the Pharos Station

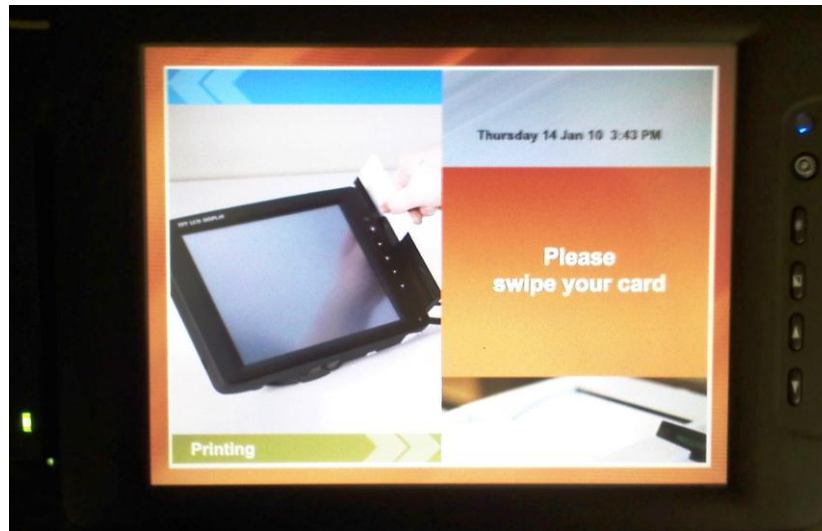
Please enter your network password

Pharos Systems

Print Cancel

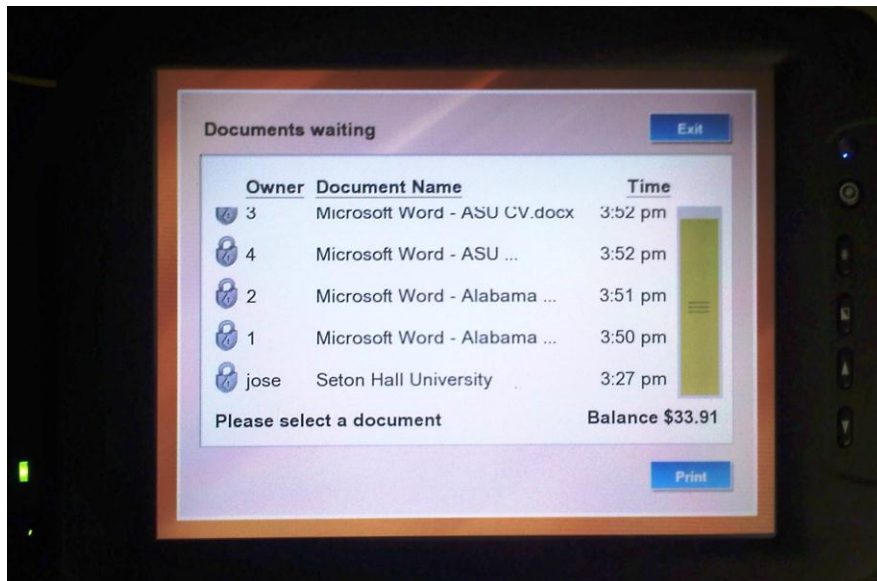
Step 4

Walk to the release station next to the printer and swipe your SHU ID card.



Step 5

Find and select your username under the "Owner" field and then touch print.



Step 6

Enter your password and touch “ENTER” or “Next” to release your print job.



Step 7

Once you have finished selecting your print jobs, select “Exit” from the release station.