### SETON HALL UNIVERSITY

2014-2015 Verification Worksheet

#### INDEPENDENT

Your financial aid application has been selected for a process called "Verification." This completed worksheet, along with signed copies of your (and your spouse's) IRS Tax Return Transcript will be used to confirm the information provided on your 2014-2015 FAFSA. Upon completion of this review, we will send corrections as needed to the Office of Federal Student Aid. Subsequently, an update of your financial aid awards will be forwarded to you. All students will be able to view their final awards on the Student Self-Service system. Additionally, please note that all documentation must be submitted before October 1, 2014 for consideration of any Institutional Grant Funding. Exceptions to this date will not be considered.

Student Name:			SHUID:		SS#
(Please print) Last	First	MI			
Address:					
Street	City		State	Zip	
Home Phone: ()		Cellular	Phone: ()		

### SECTION A: VERIFICATION OF HOUSEHOLD SIZE AND NUMBER IN COLLEGE

Write the names of all household members in the spaces below, including yourself (and spouse) and dependents. Also write the name of the college for any household member who will be attending at least half time between July 1, 2014 and June 30, 2015, and will be enrolled in a degree, diploma, or certificate program. If you need more space attach a separate page.

Full Name	Age	Relationship to Student	Name of College/University attended in 2014-2015
		Self	

## SECTION B: FEDERAL TAX FILING STATUS AND INCOME VERIFICATION

If you have filed or will file a 2013 income tax return with the IRS, the best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If the student and parent(s) have not already used the tool, the parent and student should go to FAFSA.gov, log in to the student's FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if the parent(s) is eligible to use the IRS Data Retrieval Tool to transfer 2013 IRS income tax information into the student's FAFSA. It takes up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you need more information about whether or how to use the IRS Data Retrieval Tool please inquire with a representative in our office.

Have you completed a 2013 Federal Income Tax Return?						
YES – if yes, you must provide a copy of your (and your spouse's) 2013 IRS Tax Return Transcript(s)*, not photocopies of the income tax return, along with this completed Verification Worksheet. If you and your spouse filed separate federal tax returns, you must include both Tax Return Transcripts.						
□ NO – if no, and you were not required to file a 2013 Federal Income Tax Returnand the 2013 amount earned and attach copies of the 2013 IRS W-2 for exertification Worksheet:						
Employer:Employer:	Earnings: \$Earnings: \$					
If married, have you and your spouse completed a 2013 Joint Federal Income Tax	Return?					
☐ YES – if yes, you must provide a copy of your 2013 IRS Tax Return Transcriptor return, along with this completed Verification Worksheet.	(s)*, not photocopies of the income tax					
□ NO – if no, also attach a signed copy of your spouse's 2013 IRS Tax Return Tra Return. If you (and your spouse) were not required to file a 2013 Federal the employer(s) and the 2013 amount earned and attach copies of the 201 this completed Verification Worksheet:	I Income Tax Return, please list the name of					
Employer:	Earnings: \$					
Employer:						
Did you have earnings from a work-study job in 2013? ☐ YES ☐ NO						
Please note: If the student /spouse, filed or will file, an <u>amended 2013 IRS tax return</u> , please indicate	-					
If completed, please attach copies of the 2013 IRS Tax Return Transcript and a signed copy of the 2 Income Tax Return," that was filed with the IRS.	013 IRS Form 1040X, "Amended U.S. Individual					

\*To obtain an IRS tax return transcript go to <a href="www.IRS.gov">www.IRS.gov</a> and click on the "Order a Return or Account Transcript" link, or call 1-800-908-9946. Be sure to order the "IRS tax return transcript" and not the "IRS tax account transcript." The student/spouse will need their Social Security Number, date of birth, and the address on file with the IRS (normally this will be the address used when the 2013 IRS tax return was filed). It takes up to two weeks for IRS income information to be available for electronic IRS tax return filers, and up to eight weeks for paper tax return filers. If the student is married, and separate 2013 tax returns were filed, 2013 IRS tax return transcripts must be submitted for both the student and spouse.

# SECTION C: VERIFICATION OF ADDITIONAL INFORMATION

# l. Supplemental Nutrition Assistance Program (SNAP) Benefits

			d, received benefits from the Supplementarn) sometime during 2012 or 2013.	ntal Nutrition Assistance					
□ YES									
□ NO									
The stud	dent's household inclu	ides:							
	The student.								
	The student's spo	ouse, if the student is married.							
		The student's or spouse's children if the student or spouse will provide more than half of their support from July 1, 2014, through June 30, 2015, even if the children do not live with the student.							
		Other people if they now live with the student and the student or spouse provide more than half of their support and will continue to provide more than half of their support through June 30, 2015.							
documen	ntation from the agen	cy that issued the SNAP benefits	ing the receipt of SNAP benefits is inaction in 2012 or 2013. SNAP may be known state, please call 1-800-4FED-AID (1-8	n by another name in					
II. Chile	d Support Paid								
for whom	m the child support w	ras paid, and the total annual amo	to whom the child support was paid, the punt of child support that was paid in 2 the student's name and ID number at to Name of Child for Whom Support Was Paid	013 for each child.					
				2013					
	we have reason to be ntation, such as:	lieve that the information regard	ing child support paid is not accurate, v	ve may require additional					
■ A co	opy of the separation	agreement or divorce decree that	shows the amount of child support to	be provided;					
■ A sta	atement from the ind	ividual receiving the child suppor	rt certifying the amount of child suppor	et received; or					
<ul><li>Cop.</li></ul>	ies of the child suppo	rt payment checks or money ord	ler receipts						
SECTION	N D: CERTIFICATION	AND SIGNATURES							
informati	on provided on this for		nal information I provide on this form. I c ledge. I understand that if I purposely give of all or part of my financial aid.						
Student S	dent Signature: Date:								
Spouse Si	use Signature: Date:								