2018-19 STUDY ABROAD PROGRAM DESCRIPTION

This memo covers travel courses held in the Winter, Spring Break, and Summer of the 2018-19 Academic Year. Information is due in the Office of the Provost no later than

- October 1st: Winter 2018-19
- October 1st: Spring Break 2019
- October 30th: Summer 2019

We must be notified using these forms of all planned and proposed travel courses, even those that were approved for a discount last year or in a previous year. Both graduate and undergraduate courses are eligible for discounts if the courses are not part of the students’ comprehensive tuition.

The Provost’s Office should also be informed at least three months in advance of all other Seton Hall-sponsored student trips, including service projects, tours, and competitions, with basic information about attendees, State Department status of destinations, contact information, and the like. Forms for these travel programs will be provided shortly by separate cover.

For courses, faculty provide estimates of program costs to the students and to the college. If program plans are not yet finalized, please provide an estimate of costs. All information except faculty cell phone and faculty emergency contact will be used for advertising on the web.

As in past years, faculty planning a trip should check and report on the State Department Watch List status of the proposed venue or venues. The offering of each course should be explicitly authorized and endorsed by the Dean of the respective College. Ideally, proposals should be sent to the Provost’s Office by the Dean’s Office after the Dean’s review. No travel courses should be advertised to students before this is authorized in writing by the Provost’s Office. However, courses for which these forms have been submitted may participate in the Study Abroad Fair before official approval. Please contact Maria Bouzas at the Office of International Programs to participate in the Study Abroad Fair.

Special notes:

- For Spring Break and Winter courses, departments proposing more than one course should explain their basis for predicting that the population of interested students is large enough to support two courses with healthy enrollment.

- Note that only summer travel courses can include travel during the summer. Courses cannot be listed in Fall or Spring that include travel in the summer, with the exception of courses that will
be completed and graded by May 31st, which may be listed as Spring courses for Spring 2018; future extensions of this option will be dependent on review of travel course enrollments.

- Students on probation level II or higher are not allowed to study abroad. Faculty should incorporate this restriction into any materials or interest meetings they have.

- If faculty are using a company to organize logistics they should submit the approval paperwork after getting a tentative trip itinerary and quote from the company.

- Instructors do not need to seek discounts for every travel course (for example, for Winter and Spring courses for undergraduates for which most students will be covered by comprehensive tuition) but no discount can be applied retroactively to courses already complete for which a discount was not yet approved.

- There will be a mandatory meeting in the Fall semester with all faculty leading trips abroad in September, organized by the Office of International Programs.

We continue to seek more definite information for the students of the total cost of the entire experience, more in advance. As part of this effort we also intend to regularize procedures vis-à-vis whether professor travel costs are covered by a) the professor, b) the college, c) volume discounts arranged through travel agents and/or d) a portion of student travel costs. Please ensure that students are aware of likely costs in advance.

Please fill out the following information for each course, as well as the accompanying spreadsheet. On the spreadsheet, please take special care to include the projected number of students for the course and your basis for that projection. The spreadsheet should also reflect how you propose to be compensated for the trip, particularly whether the course is proposed as part of your assigned teaching load for the semester or if the proposal is to compensate as overload, and the amount. If you are proposing a course that will be funded and sponsored in part or whole by a different college, please seek the approval of both your Dean and the Dean whose budget would be covering the costs, including your compensation if applicable.

Title of Program: Catholic Studies Study Abroad Programs

Course Number and Title: CAST 3998 Italy in the Footsteps of the Saints

Cross Listed Course Information if Applicable: CORE 3762/RELS 3998/HONS Senior Seminar

Number of Credits: 3

State Department Watch List Status (and date verified): Italy is not on State Department Watch List Status. Yes – Verified.

Faculty Sponsor Information
Name(s): Ines Murzaku
Department(s): Catholic Studies Program
Email Address(es) for Web: ines.murzaku@shu.edu
Cell Phone Number(s) – Office Use Only: 973 726-6790
Emergency Contact(s) – Office Use Only: same as above

Banner account for collection of funds: 229501  (note that faculty do not collect or distribute travel funds personally and a University account must be used for all collected funds):

Destination City and Country: Rome, Siena, Assisi Italy

Dates of Program: March 7 – 18, 2019

Detailed Program Description:

Italy has long held a pre-eminent place in the development of Western Civilization’s art, music, architecture and political thought. Less appreciated, but closely linked with these other accomplishments, is Italy’s role as a spiritual center for the Christian world. From the time of the Apostles Peter and Paul to the present day, the religious prominence of Italy continues to be felt. This course will examine Italy’s spiritual contributions primarily through key figures women and men and the influence they have had upon the spiritual, artistic and cultural growth of world Christianity. The topic is imminently connected with the mission of the Catholic Studies Department program. It enhances and extends the classroom curriculum by providing unique on-site, hands-on experience to our students.

Short Description for Web:

Come and explore the Ancient and Awesome Assisi, Siena, Mozzagrogna, Lanciano, Chieti, San Giovanni Rotondo (Padre Pio), Manoppello, Loreto, Orvieto and Rome! This is faculty-led, 3-credit course/study abroad trip will take place from March 7th to March 18th, 2019. This course will examine Italy’s spiritual contributions primarily through key figures women and men and the influence they have had upon the spiritual, artistic and cultural growth of world Christianity. The topic is imminently connected with the mission of the Catholic Studies program. It enhances and extends the classroom curriculum by providing unique on-site, hands-on experience to our students.

Program Costs to Student in Addition to Tuition: $3,650.00

Cost includes:

- Round-trip airfare from Newark to Rome on United Airlines
- Taxes, security and fuel surcharge
- Hotel accommodations:
  - 2 nights – Mozzagrogna; 2 nights – Assisi; 1 night – Siena; 5 nights – Rome;
Deluxe private A/C motor coach throughout your trip
Licensed local English-speaking tour guides
Licensed English-speaking tour escort throughout your trip in Italy
Entrance fees to sights where indicated
All breakfasts
All dinners and one lunch where indicated
Tipping & gratuities at restaurants and to guides, driver and escort

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<tr>
<td>Meals:</td>
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<tr>
<td>Other (describe):</td>
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</tr>
<tr>
<td>Portion of instructor travel costs: NONE</td>
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Relation of Seton Hall programming and existing programming by cooperating entities – please estimate hours in tabular form
(e.g., 20 hours: 1-credit course at University of South Danzig
10 hours: Tour of Danzig conducted by Crazy Ludwig Tours, LLP
20 hours: Tours of Museums and historical sites conducted by SHU assigned professor
10 hours: Daily meeting at hotel with students reflecting on previous day’s experiences)

Basis for SHU grade in the course:

Students are required to attend five departure classes and lectures. In addition to full participation in the itinerary [30%], they must also keep a day-to-day travel journal [30%] and write a 15 page research paper on a topic related to the course [40%]. Paper topics will be assigned at the end of the course and the paper itself must be completed within a month of return from Italy.

Assisi
Siena
Mozzagroga
Lanciano
Chieti
San Giovanni Rotondo (Padre Pio)
Manoppello
Loreto
Orvieto
Rome

Students must also purchase travel insurance and attend a pre-departure meeting related to health and safety issues.