## **Submitting A Tuition Remission Application**

- 1. Log into PirateNet.
- 2. Click the Banner Self Service (SSB) app, then Employee Dashboard.
- 3. Click Tuition Remission.



4. Select the semester and dependent to apply Tuition Remission. Click Submit.

Tuiti	on Re	emis	sion App	licat	ion Term * 🔍 🗸				
Would you like to apply the tuition remission for : * ¬									
0	Self	0	Spouse	0	Child/Relatives of Clergy				
Su	bmit								

5. Review the courses listed and select the boxes to apply **Tuition Remission**, **Job Related Indicator**, or **Lunch Hour Approval Indicator** where applicable. Click **Save**.

Tuition Remission Application										
List of Er	nrolled Classes advised that approval of th	tuition remission benefit is based on the total nu	mber of credits you have	earned and the total required for your	course of study. Credits from your previous s	emester may not yet be applied to the nu	umber of credits earned, if you exceed the			
number of List of Er	rcredits required for your of normalied Classes for the	ourse of study, you will be responsible for any cost term Spring 2023	s associated with credits	in excess of your degree program cap.						
CRN	Course Prefix	Course Title	Credit Ho	Schedule Time	Apply Tuition Remission	Job Related Indicator	Lunch Hour Approval Indicator			
14592	HLTH 7524 OLM	Children's Health and the Law	2	U 0026AM-0027AM		0				
14620	HLTH 7560 OCA	FDA Regulation and Liability	3	U 0018AM-0019AM		0				
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- 6. A pop-up will appear, click **OK**.
- 7. A confirmation page will load confirming the courses that were included in the application. A confirmation email will also be sent.
- 8. If an application needs to be submitted for additional dependents, click **Go back to Tuition Remission Application**.

Tuition Remission Application						
Your Tuition Remission Application has been successfully submitted for the term Spring 2023						
The following courses were submitted. Please print the copy for records.						
Children's Health and the Law - HLTH 7524 OLM 14592						
Please be advised that approval of the tuition remission benefit is based on the total number of credits you have earned and the total required for your course of study. Credits from your previous semester may not yet be applied to the number of credits earned. If you exceed the number of credits required for your course of study, you will be responsible for any costs associated with credits in excess of your degree program cap.						
Please note that there may be impacts to University employee's taxable wages due to the monetary value of tuition remission received by employees and/or spouses for graduate level course work. Any courses that are not indicated as job-related and/or exceed \$5,250 in total cost for the academic year will be added to your taxable wages for the year. Please reach out to the Department of Human Resources if you have any questions at https://www.com/academic.year.will be added by the academic year will be added by the academic year. Please reach out to the Department of Human Resources if you have any questions at https://www.com/academic.year.will be added by the academic year will be added by the academic year. Please reach out to the Department of Human Resources if you have any questions at https://www.com/academic.year.will be added by the academic year. Please reach out to the Department of Human Resources if you have any questions at https://www.com/academic.year.will be added by the academic year.will be added by the academic year. Please reach out to the Department of Human Resources if you have any questions at https://www.com/academic.year.will be added by the academic year.will be						
Go back to Tuition Remission Application						