Grants and Restricted Funds Administration Training

The workshop will include discussion on the following topics: fund set-up, purpose and function of the various fund types, allowable and unallowable costs, indirect costs and proper usage of Procurement and HR/Payroll forms.

Join in a one-hour "lunch & learn" session – bring your sandwich, salad, protein shake, and we'll provide the drinks and desserts.

Email <u>HRTOD@shu.edu</u> to register for one of the below sessions (minimum 4/maximum 10 attendees):

Sessions:

10:00 – 11:30 a.m. Thursday, 11/15/18	Dept of HR Training Room
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