

**College of Education and Human Services Assessment System  
Matrix  
Initial Programs**

<b>Transition Points</b>	<b>Data Sources (Conceptual Framework Link)</b>	<b>Data Collection Responsibility and Initial Review</b>	<b>Timeline</b>	<b>Reviews and Uses Data</b>
<b>PROGRAM ADMISSION</b>				
I. New Students	High School GPA (C) SAT/ACT Scores (C)	Admissions Office Institutional Research	Entering semester	Dean Dept Chair NCATE Coordinator
II. Internal-External Transfers	GPA (C) Interview (P)	Program Directors	Entering semester	Program Directors
<b>PROGRAM RETENTION</b>	GPA (C)	Associate Dean	Each semester	Dept Chair Program Directors NCATE Coordinator
	Field I-IV Evaluations (C, SC, R, P)	Field Office Director NCATE Coordinator	Each semester	Program Directors Director of Field Office Faculty
	Grade of C or higher in Professional Education Courses (C) Lesson Plans (C, SC, R) Key Assessments 4-6 (C, SC, R, P)	Dept Chair Program Directors Director of Field Office Faculty	Each semester	Dept Chair Program Directors Director of Field Office Faculty

<b>Transition Points</b>	<b>Data Sources (Conceptual Framework Link)</b>	<b>Data Collection Responsibility and Initial Review</b>	<b>Timeline</b>	<b>Reviews and Uses Data</b>
	Praxis II Test Scores (as of fall 08) (C)	Associate Dean NCATE Coordinator	Prior to senior clinical experience	Associate Dean NCATE Coordinator Dept Chair Program Directors Faculty
CLINICAL EXPERIENCE	GPA (C)	Associate Dean Field Office Director NCATE Coordinator	Semester of clinical experience	Dept Chair Program Directors
	Clinical Evaluation (C, SC, R, P)	Field Office Director NCATE Coordinator	Each semester	Director of Field Office Program Directors Faculty
	Teacher Work Sample (C, SC, R)	NCATE Coordinator	Each semester	Program Directors Faculty
EXIT FROM PROGRAM	GPA (C) Exit Survey (C, SC, R, P)	Associate Dean NCATE Coordinator	Last Semester	Dean Dept Chair Program Directors Faculty
POST EXIT FOLLOW UP	Alumni Survey (C, SC, R) Employer Survey (C, SC, R)	Director College Engagement & NCATE Coordinator	Every 2 years Every 2 years	Dean Dept Chair Program Directors Faculty

**College of Education and Human Resources Assessment System Matrix  
Advanced Programs**

Transition Points	Data Sources (Conceptual Framework Links)	Data Collection Responsibility and Initial Review	Timeline	Reviews and Uses
PROGRAM ADMISSION	MAT or GRE (C) Completed Degree (C) Minimum GPA of 3.0 (C) Letters of Recommendation (C, P) Interview (C, P) Written Personal Statement (C, P)	Graduate Admissions Office or Program Directors	Each semester	Dean Associate Deans Dept Chairs Program Directors NCATE Coordinator
PROGRAM RETENTION	GPA (C)  Qualifying Exam (Doctoral Program Only) (C, SC, R)  Comprehensive Exam (Doctoral Program Only) (C, SC, R)	Dept Chairs Program Directors Program Faculty  Program directors  Program directors	Each semester  After 15 credits  Prior to start of dissertation	Dept Chairs Program Directors Faculty  Program Directors Faculty  Program Directors Faculty
INTERNSHIP	Internship Evaluations (C, SC, R, P)  Research Project-action/ capstone (C, SC, R)	Dept Chairs NCATE Coordinator  Program faculty	Each semester	Program Directors Faculty

<b>Transition Points</b>	<b>Data Sources (Conceptual Framework Links)</b>	<b>Data Collection Responsibility and Initial Review</b>	<b>Timeline</b>	<b>Reviews and Uses</b>
EXIT FROM PROGRAM	GPA (C)	Program Directors	Last Semester	Program Directors Program Faculty
	Completed Coursework (C)	Program Directors	Internship Last semester	Dept Chair Program Directors Program Faculty
	Comprehensive Exam or Research Project (C, SC, R)	Program Directors	Last two semesters	Program Directors Faculty
	Dissertation and Oral Defense (Doctoral Program) (C, SC, R)	Program Directors	Last semester	Dept Chair Program Directors Faculty
	Exit Survey (C, SC, R, P)	Program Directors NCATE Coordinator	Last semester	Program Directors Faculty
POST EXIT FOLLOW UP	Alumni Survey (C, SC, R)	Director of College Engagement	Every 2 years	Dept Chairs Program Directors Program Faculty
	Employer Survey (C, SC, R)	NCATE Coordinator	Every 2 years	Dept Chairs Program Directors Program Faculty

**College of Education and Human Services Assessment System Matrix  
Unit Capacity/Operations**

<b>Key Elements</b>	<b>Data Sources (Conceptual Framework Links)</b>	<b>Data Collection Responsibility and Initial Review</b>	<b>Timeline</b>	<b>Reviews and Uses Data</b>
Quality and Effectiveness of Academic Programs	GPA (C)	Dean Associate Dean	Yearly	Steering Committee Faculty Dean's Cabinet Provost Committee Community Advisory Board
	Evaluations on Key Assessments (C, SC, R, P)	Program Directors NCATE Coordinator	Yearly	
	Praxis II, SSLA Results (C)	Associate Dean	Yearly	
	Micro cases (I) (SC)	NCATE Coordinator	Yearly	
	Aggregated Data on Surveys (C, SC, R)	NCATE Coordinator	Yearly	
	Field Experiences Clinical Experience Internships (C, SC, R, P)	Field Office Director Program Directors	Yearly	
	Research Projects (C, SC, R)	Program Directors	Yearly	
Faculty Qualifications	Course Evaluations	Provost Associate Dean	Every semester	Dean Dean's Cabinet Program Directors

Key Elements	Data Sources (Conceptual Framework Links)	Data Collection Responsibility and Initial Review	Timeline	Reviews and Uses Data
	Rank and Tenure Process	Dean and Provost	Yearly	Dean Rank and Tenure Committee
	Annual Reports Evidence of Faculty Scholarship, Research, Grants, Awards	Dean Dean Dean	Yearly	Dean
	Self-Reflection Survey	NCATE Coordinator	Every semester	Program Directors
Resources	Exit Surveys (C, SC, R, P) Alumni Surveys (C, SC, R, P)	Director College Engagement NCATE Coordinator	Yearly	Dean's Cabinet Community Advisory Board Program Directors Faculty
	Technology Allocations	Dean	Yearly	Dean's Cabinet
	Advisement Schedules Professional and Travel Budget Library Policies	Dean	Yearly	Dean's Cabinet
Diversity	Evidence of diversity in course content (SC)	NCATE Coordinator	Yearly	Program Directors Faculty
	Demographics on Faculty and Candidates	Institutional Research	Yearly	Dean's Cabinet

Key Elements	Data Sources (Conceptual Framework Links)	Data Collection Responsibility and Initial Review	Timeline	Reviews and Uses Data
	Demographics in K-12 Schools	NCATE Coordinator Field Office Director	Yearly	Dean's Cabinet Community Advisory Board Program Directors Faculty
Governance	Recruiting and Admissions Policies	University and College Admissions Offices	Yearly	Dean's Cabinet Program Directors
	Grading Policies	Dept Chairs Program Directors	Yearly	Dept Chairs Program Directors Faculty
	Catalogs	Associate Dean Dept Chairs Program Directors	Yearly	Dean's Cabinet Program Directors Faculty
	College of Education and Human Services Website	Dean's Cabinet Program Directors Director of Engagement	Yearly	Dean's Cabinet Program Directors Director of Engagement
Budget	Budget allocations for CEHS	Dean	Yearly	Dean's Cabinet
	Data on support personnel	Dean	Yearly	Dean's Cabinet
Facilities	Number of course sections	Dean	Yearly	Dean's Cabinet

<b>Key Elements</b>	<b>Data Sources (Conceptual Framework Links)</b>	<b>Data Collection Responsibility and Initial Review</b>	<b>Timeline</b>	<b>Reviews and Uses Data</b>
	Number of computer labs Number of classrooms	Dept Chairs Dean Dean	Yearly Yearly	Dean's Cabinet Dean's Cabinet