



## **M.B.A. Alternate Route Admission program**

The Faculty of the Stillman School of Business approved the **Alternate Route Admission** program for the M.B.A. program. This M.B.A. - ARA program is extremely competitive and provides for a waiver of the GMAT exam requirement for those senior managers with at least ten years or more of consistent supervisory experience who satisfy the following criterion:

**The applicant MUST have at least 10 years or more of full-time managerial work experience, supervising employees.** This experience can be in either a for-profit or not-for-profit environment or some combination of both.

An applicant wishing to be considered for the M.B.A. Alternate Route Admission program must:

1. Complete the Alternate Route application (instead of the regular online application) and submit all of the following documents together.
2. Include the non-refundable application fee of \$75 (checks should be made payable to Seton Hall University).
3. Include a current professional resume which includes an in-depth description of his/her current position and information on one or more of the following:
  - The number of direct subordinates he/she supervises
  - The number of clients he/she manages
  - The size of the budget he/she manages
  - The size of the respective revenue center for which he/she is responsible
4. Provide one recommendation form (or letter) from his/her direct supervisor that recognizes his/her contributions to the department as well as the overall organization and recommends him/her for the M.B.A. program.
5. Provide two recommendation forms or letters (professional and/or academic recommendations).
6. Submit a personal essay (two double-spaced pages) that responds to the following two items:
  - ***Identify your leadership style and describe a recent situation at work that demonstrates this style.***
  - ***Describe a recent work experience that supports the thesis "I am an effective team member."***
7. Submit official transcripts from each university attended (including all transfer credits) during both undergraduate and graduate study (Seton Hall included) directly to the Office of Graduate Admissions in the Stillman School of Business (or include official copies in sealed envelopes within your package.) Any international coursework will require a W.E.S. evaluation to be completed. See [www.wes.org](http://www.wes.org).
8. Required interview before the Faculty Admissions Committee, where he/she will engage in a 15-minute question and answer session. The applicant should be prepared to provide detailed information regarding his/her work experience.

If you are eligible for the M.B.A. **Alternate Route Admissions** program, apply for the M.B.A. program using this application only. (If you are not eligible but possess a J.D., M.D., Ph.D., M.B.A. or have the M.S. in a business field, you should be eligible for a GMAT waiver, and can formally request a GMAT waiver on a separate piece of paper with your application.) Please call the Office of Graduate Admissions at (973)761-9262 if you have additional questions.



## M.B.A. Alternate Route Admission APPLICATION

Social Security Number _____  Name (Last, first, middle, others your records may be under) _____  Permanent Address (Number, Street, City, State, Zip Code) _____ _____ _____  Mailing Address (If different from above) _____ _____ _____	Title: <input type="checkbox"/> Mr. <input type="checkbox"/> Ms.  Other (Specify) _____  Home Telephone _____  Business Telephone _____  E-Mail Address _____  How would you describe yourself (Optional) <input type="checkbox"/> Black, not of Hispanic origin <input type="checkbox"/> White, not of Hispanic origin <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Hispanic <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Other
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Date of Birth: ____/____/____ (mm/dd/yyyy)  Place of Birth: _____	<input type="checkbox"/> U.S. Citizen  <input type="checkbox"/> Permanent Resident  <input type="checkbox"/> VISA Required	Semester you want to begin studies:  <input type="checkbox"/> FALL 20____  <input type="checkbox"/> SPRING 20____  <input type="checkbox"/> SUMMER 20____	<b>HANDICAPS OR DISABILITIES</b> (Optional)
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Desired Status: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-time  If full-time, are you interested in: <input type="checkbox"/> Graduate Assistantship <input type="checkbox"/> Research Assistantship	Please indicate the M.B.A. concentration in which you are interested: (Please select only one)  <input type="checkbox"/> Accounting <input type="checkbox"/> Finance <input type="checkbox"/> Financial Markets, Institutions, and Instruments <input type="checkbox"/> Healthcare Administration <input type="checkbox"/> Information Systems <input type="checkbox"/> International Business <input type="checkbox"/> Management <input type="checkbox"/> Marketing <input type="checkbox"/> Pharmaceutical Management <input type="checkbox"/> Sport Management <input type="checkbox"/> Undecided	Have you ever submitted an application to Seton Hall University? <input type="checkbox"/> No <input type="checkbox"/> Yes When? _____ <input type="checkbox"/> Accepted <input type="checkbox"/> Rejected <input type="checkbox"/> Incomplete  Are you now attending or have you ever attended Seton Hall University? <input type="checkbox"/> No <input type="checkbox"/> Yes When? _____ <input type="checkbox"/> Graduate <input type="checkbox"/> Undergraduate
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## RECOMMENDATIONS

PLEASE LIST THREE EVALUATORS BELOW, ONE OF WHOM MUST BE YOUR DIRECT SUPERVISOR.  
*Recommendations must be returned in a sealed envelope signed by the evaluator.*

NAME	MAILING ADDRESS	RELATIONSHIP

## EDUCATION

COLLEGE OR UNIVERSITY	STATE	FROM	TO	MAJOR	DEGREE

## EXPERIENCE

EMPLOYER	FROM	TO	ADDRESS	POSITION

## LICENSES OR CERTIFICATES HELD


How did you learn about Seton Hall's program?

Have you applied to other Graduate Schools? Which ones.

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Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return this application to:**  
Office of Graduate Admissions-Jubilee Hall, Room 515  
Stillman School of Business  
Seton Hall University  
400 South Orange Avenue  
South Orange, NJ 07079  
Phone: (973) 761-9262