



Office of International Programs

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I-20 Request Form for Extension

Important notes. Please read

- Extension form must be submitted with necessary financial documents **at least 15 days** before the Program End Date on the I-20
- If the extension is not processed and completed before the Program End Date on the I-20 you will be out of status and must file for reinstatement or leave the US

PART I: STUDENT INFORMATION

ID Number: _____ - _____		Date: (Month ____ Day ____ Year ____)	
First Name:		Last Name:	
Current U.S. Address:			
City:	State:	Zip Code:	
Telephone Number:		Email Address:	

PART 2: FINANCIAL SUPPORT: Please submit Financial Support Form along with supporting financial documents.

<input type="checkbox"/> Financial Support Form (only if financial sponsor has changed) <input type="checkbox"/> Financial documents: <ul style="list-style-type: none"> ➤ Less than 3 months old ➤ In English ➤ Minimum funding needed to cover extension period: \$ 	<input type="checkbox"/> Copy of biographical page of passport <input type="checkbox"/> Copy of current I-20 <input type="checkbox"/> Copy of I-94 (obtained from www.cbp.gov)
<input type="checkbox"/> Pick up – by student only <input type="checkbox"/> Mail to address above	

PART 3: ACADEMIC/DEPARTMENT ADVISOR:

By signing this form, as the academic advisor you agree that:

- Student will be registered full time for each semester except their last semester
- That the student should receive this additional time to complete the program due to reason you will provide below

1. Expected date of program completion: (Month/____Day/____Year/____) Required credits remaining: _____	
2. Is this student making normal progress towards his/her current degree? <input type="checkbox"/> Yes <input type="checkbox"/> No If "NO" please explain:	
3. This student has not completed the current program of study due to (please check one of the following): <ul style="list-style-type: none"> <input type="checkbox"/> Delay caused by a change in major or field of study <input type="checkbox"/> Delay caused by a change in research topic <input type="checkbox"/> Delay caused by unexpected research problems <input type="checkbox"/> Delay caused by documented illnesses <input type="checkbox"/> Other - Please write the academically compelling reason why the student needs more time to complete their program: 	
Academic Advisor Signature:	Date: (Month/____Day/____Year/____)
Print Name and Title:	Telephone Number:

PART 4: PDSO/DSO APPROVAL:

<input type="checkbox"/> Approved:	<input type="checkbox"/> Denied	If denied, reason:	
Signature of PDSO/DSO:	Initials:	Date: (Month/Day/Year)	

FINANCIAL DOCUMENTS CHECKLIST

Please refer to the chart below for the acceptable financial documents to complete your I-20 Application:

Accepted Documents

All submitted documents must be in English

Students may submit any combination of the following types of funding:

- Personal funds
- Sponsor funds
- Loans
- Scholarships – Seton Hall, government, etc.

Personal Funds
Students may submit a copy of their own bank statement.

Financial Sponsor Funds:
Each sponsor must submit all 3 documents:

- Financial Support Form – promising an amount for 1 year of study
- Bank Statement – showing the amount promised for 1 year
- Proof of Income (if unemployed, amount promised will be divided by number of years in the program)

Loans
Please submit approval / conditional approval letter. Date of letter must be within 6 months.

Scholarships
Please submit scholarship award letter

Eligibility Criteria: Bank Statement/Letter

- Less than 6 months old from date of submission
- In English (or translated into English)
- Name of account holder clearly stated
- Must indicate closing or final balance
- Must indicate the type of account (savings/checking) and currency

Eligibility Criteria: Proof of Income

1. Pay Stub
2. Letter from current employer or offer letter with company’s letterhead.
3. Tax return
4. For self-employed individuals: Please follow the job letter template on our website [here](#).

NOT ACCEPTABLE - FINANCIAL DOCUMENTS INCLUDE:

Company bank statements	Investment accounts	College Board Form
Screen shots	Documents not in English	Documents in Word/Excel format

FINANCIAL SUPPORT FORM

Each sponsor must complete and sign this form. Our Office reserves the right to request additional financial documents or verification of submitted documents.

PART 1: SPONSOR PROMISE

I promise that I will give the student _____, no less than U.S. \$ _____
(including annual tuition cost increase) for EVERY YEAR of the student's program of study at Seton Hall University.

PART 2: SPONSOR INFORMATION

My relationship to the student is: Parent(s) Sibling(s) Relative(s) Friend(s)

Surname/Last Name:

Primary/First Name:

Sponsor's Address:

Street Address:

Apartment/Unit #:

City:

Province:

Postal Code:

Country:

Phone:

Email:

PART 3: SPONSOR EMPLOYMENT INFORMATION – (Submit one of the income documents below)

Name of my employer:

Annual Salary (U.S.D.):

Other Income (U.S.D.):

I have attached one of the following required documents:

Pay Stub

Employment Letter (on letterhead)

Tax Return

Self-employment Letter

PART 4: FINANCIAL SUPPORT

I promise that for each year of his/her program of study, I will provide the finances written on this form.

Sponsor 1: By checking this box, I agree to the terms and conditions of this application.

E-Signature of
Sponsor 1

By typing your name, you electronically sign this application

Date
(month/day/year)

Sponsor 2: By checking this box, I agree to the terms and conditions of this application.

Signature of 2nd sponsor only needed when the bank account submitted is a joint account.

E-Signature of
Sponsor 2

By typing your name, you electronically sign this application

Date
(month/day/year)

HOUSING SUPPORT FORM

The Housing Support Form should only be completed if the student will be living with someone in the United States for free. Please research your residence’s distance from Seton Hall University. Any addresses that have more than 1.5 hours away from campus will not be accepted.

F1 students that fail classes because of excessive absences will be in violation of their F1 status and will be terminated. Please ensure that your commute is comfortable and accessible for you to be a successful student at Seton Hall.

Please provide a copy of one of the following documents:

- Lease or Deed Document Utility Bill Property Tax Bill Driver’s License Bank Statement**

PART 1: SPONSOR INFORMATION		
Surname/Last Name:	Primary/First Name:	
My relationship to the student is:		
Student’s Name:		
Phone:	Email:	
The address where the student will be living:		
Street Address:		Apartment/Unit #:
City:	State:	Zip Code:

PART 2: SIGNATURE			
I promise that for each year of his/her program of study, I will provide housing to the student.			
Sponsor 1: By checking this box, I agree to the terms and conditions of this application.			
E-Signature of Sponsor 1	By typing your name, you electronically sign this application	Date (month/day/year)	
Sponsor 2: By checking this box, I agree to the terms and conditions of this application. Signature of 2nd sponsor only needed when the bank account submitted is a joint account.			
E-Signature of Sponsor 2	By typing your name, you electronically sign this application	Date (month/day/year)	

**Estimated Cost of Education for International Students for 2023-2024
Academic Year**

*All rates are an estimate and subject to annual tuition increases
International students are required to be full-time and to purchase the University insurance*

Undergraduate	Amount	English as a Second Language (ESL)	Amount
Tuition (Flat Rate Tuition between 12-18 credits per semester)	\$48,670	Tuition (\$575 per course – 4 courses/per semester)	\$4,600
New Student Fee (one-time fee):	\$340	International Student Fee (one-time fee)	\$400
University Fee, Full-time (\$575 per semester)	\$1,150	<i>Recreation Center Fee –Optional</i>	<i>\$100</i>
Mobile Computing Fee, Full-time (\$315 per semester)	\$630		
International Student Fee (one-time fee)	\$400		
Total Tuition & Fees:	\$51,190	Total Tuition & Fees:	\$5,100
On-campus Housing (\$11,850) and Meal Plan U-300 (\$5,860):	\$17,710	On-campus Housing (\$11,850) and Meal Plan U-300 (\$5,860):	\$17,710
Books & Supplies	\$400	Books & Supplies	\$400
Personal Expenses	\$1,700	Personal Expenses	\$1,700
Medical Insurance*	\$2,403	Medical Insurance*	\$2,403
Total Other Expenses:	\$4,503	Total Other Expenses:	\$4,503
<u>Total Annual Cost for Undergraduate:</u>	<u>\$73,403</u>	<u>Total Annual Cost for ESL:</u>	<u>\$27,313</u>
Law School	Amount	Graduate Programs (Rates range from \$1,405-1,520)	Amount
Full-Time Tuition Rate	\$65,020	Tuition (Based on \$1,405/credit and 9 credits/semester)	\$25,290
International Student Fee (one-time fee)	\$400	International Student Fee (one-time fee)	\$400
University Fee, Full-Time (\$420 per semester)	\$840	University Graduate Fee, Full-Time (\$200 per semester)	\$400
Technological Fee (\$460 per semester)	\$920	Technological Fee (\$275 per semester)	\$550
Total Tuition & Fees:	\$67,180	Total Tuition & Fees:	\$26,640
Room and Board	\$17,280	Ora Manor Housing (double room and Meal plan 2)	\$15,262
Books & Supplies	\$1,400	Books & Supplies	\$400
Personal Expenses	\$7,094	Personal Expenses	\$1,700
Medical Insurance*	\$5,567	Medical Insurance*	\$5,567
Total Other Expenses:	\$14,061	Total Other Expenses:	\$7,667
<u>Total Annual Cost for Graduate Program:</u>	<u>\$98,527</u>	<u>Total Annual Cost for Graduate Programs:</u>	<u>\$49,569</u>

Other Important Notes:

Medical Insurance – All international students are required to enroll in the University’s medical insurance plan. Students enrolled in insurance through their government scholarship (i.e., SACM), or their parents’/spouse’s employment in the U.S. may be permitted to waive the University’s insurance plan. **No other exceptions will be made.**

Graduate Certificate Programs – The only certificates eligible for an I-20: Graduate Business, UN Studies or Global Health Certificates

F2 Dependents -

If you are bringing any dependents, you must complete the [F-2 Dependent Application](#) and show additional financial information:

- **For Spouse: \$5,000**
- **For Children: \$4,000 per child**